

Non-Discrimination Agreement
Annual Report
Population Under 100,000

Washington State Department of Transportation

City of Mount Vernon

(Name of Recipient)

2017

(Reporting Year, i.e.: "2009," "2010," etc., based on end date of reporting period)

January 1, 2017 – December 31, 2017

As stipulated in this agency's Title VI Program Non-Discrimination Agreement, WSDOT's approval letter to that agreement, and WSDOT's Highways and Local Programs Local Agency Guidelines Manual (Chapter 28), the annual accomplishment and update report for the reporting period reflected above is hereby submitted.

Current Chief Executive Officer:

- Name: Jill Boudreau
- Title: Mayor

Planning or Public Works Director:

- Name: Esco Bell
- Title: Public Works Director

Title VI Coordinator:

- Name: Mike Love
- Title: Assistant Public Works Director

SUBMITTED by:

Mike Love

Signature

Mike Love, Assistant Public Works Director

7/23/2018

Date

ANNUAL UPDATE AND ACCOMPLISHMENT REPORT

For agencies under 100,000

City of Mount Vernon

(Name of Recipient)

2017

(Report Submission Date)

January 1, 2017 – December 31, 2017

(Reporting Period)

Reference: WSDOT's Local Agency Guidelines Manual, Chapter 28

1. Report any changes in the organizational structure since the last reporting period. (Example: New Title VI Coordinator, new planning or public works directors, etc).
 - Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.
 - If no changes have been made, please indicate that accordingly.

No changes to staff.

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.
 - a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

2017 - Mount Vernon continues to have a diverse population of ethnic groups and income levels. Data provided by Washington State OSPI reports indicate a 56% Hispanic population in our public schools with up to 24% in transitional bilingual programs. OSPI also reports a 62% of students in the public schools qualify for the free or reduced price meal program.

In 2017 Skagit Council of Governments (SCOG) produced a comprehensive demographic profile for Skagit County and each individual community with the county. The study is available on SCOG website and is a useful resource to understand Mount Vernon's environmental justice and Title VI demographic profile.
 - b. How was the information utilized or Title VI provisions and needs applied in each study or activity?
3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices. Include the following:
 - a. How were special language needs assessed? List the special language needs assessments conducted.

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The City's website was updated to include Google Translate with translates in various languages including Spanish and Russian.

- b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).

Provide material in other languages.

- c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.

Google Translate is used with the City's website to translate information in various languages including Spanish and Russian.

- d. List any costs incurred for translations and interpreters for each activity.

Additional cost incurred for translation was not documented.

4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)

- Include dollar value of each

2017 Street Improvements \$794,000 Construction bid amount; 2017 Curb Ramp Improvements Construction bid amount \$256,000; Bridge Load Rating \$4,300; College Way Riverside Drive Signal Corridor Upgrade Consultant Agreement \$200,000; College Way 30th Street Signal Consultant Agreement \$152,757.35; E Section and S Laventure Rd Signal Construction Contract \$643,685.28; 2017 Utility Grade Adjustments Construction Contract \$54,500.

- Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency?

The City of Mount Vernon utilizes MRSC for its consultant roster and small works (construction) roster and solicits for a consultant roster, small works (construction) roster. All other projects are advertised every year by putting notices in the Skagit Valley Herald, and the Seattle Daily Journal of Commerce.

- Identify the DMWBE contracts that were awarded and their dollar amount.

N/A

- Is there a Title VI Non-Discrimination statement included in all contracts and public notices?

Yes.

- How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

The City of Mount Vernon utilizes the MRSC rosters which keeps its roster open year round and this helps ensure minority, women and disadvantaged firms are provided equal opportunity to participate in the City's contracts.

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5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:

January 18, 2017, an EJ memorandum was prepared for College Way (SR538) @ I-5 Project.

No transportation projects have identified disproportionate adverse impacts to minority and/or low income EJ populations during the last reporting period.

- How impacts were minimized/mitigated.

N/A

- Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.

Constructed a new traffic signal with ADA Improvements adjacent to Mount Baker Middle School and Little Mountain Elementary.

6. If Right of Way has been acquired for a transportation project, please describe:

Four parcels acquired for a transportation project within this reporting period. The parcels did not require relocation and generally described as strip takes.

- Identify the number of minority, low-income, elderly and disabled persons affected.

N/A

- The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).

N/A

- Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?

N/A

7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:

- What was the allegation or concern?

N/A

- Procedures used

N/A

- Action taken

N/A

- Resolution

N/A