

TV 10 Production Profile

Complete this form to request TV10 video production. Please plan on a two-week approval period. Questions/comments may be directed to Keith Kingslien, TV10.

Contact Information:

Department/Agency:

Name and Title:

Phone Number:

Email:

Project Information:

Production Title:

Location:

Deadline/Airdate:

Provide any information about your program that we may find useful in making the determination to prepare this video:

What is the purpose of the video?

How will the production be used?

Who will see the production?

What is the expected length of the video?

Will video be the only media used?

How many times will it be viewed?

How will it be distributed?

- Yes No Do you want TV10 staff to write the script?
- Yes No Will the script writer have access to pre-written materials (ex. brochures)?
- Yes No Are there special budget considerations for the project?
- Yes No Can the video be shot over a brief period of time?
- Yes No What special graphics are necessary?
- Yes No Is a professional voice-over narration going to be used?
- Yes No Is talent going to be videotaped talking on camera?
- Yes No Will you be using in-house talent?
- Yes No Is the in-house talent experienced with video?
- Yes No Can stock music be used?

Return this completed form to:

ATTN Keith Kingslien, TV10

1805 Continental Place

Mount Vernon, WA 98273