



**City of Mount Vernon  
City Council Meeting Minutes  
April 12, 2023  
Police Court Campus, 1805 Continental Place**

Mayor Boudreau called the meeting to order at 7:00 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Molenaar, and Morales

Staff Present: City Attorney Rogerson, Police Chief Cammock, Parks and Enrichment Services Director Berner, Fire Chief Brice, Special Projects Manager Donovan, Public Works Director Phillips, City Clerk Jensen, Human Resources Director Keator, Library Director Huffman, IS Director Thomas, Development Services Director Groth, Senior Planner Manville-Ailles, and GIS Administrator Rivas

Citizens Present: 2

**COMMUNITY COMMENTS**

Public Comments - Email

- None

Public Comments - In person

- None.

**CONSENT AGENDA**

- A. Approval of March 22, 2023, Regular Council Meeting Minutes
- B. Approval of April 5, 2023, payroll checks numbered 11932 – 111955, direct deposit checks numbered 93266 - 93516, and wire transfers numbered 1200 – 1204 in the amount of \$1,291,398
- C. Approval of April 12, 2023, Claims numbered 21997 - 21338 in the amount of \$1,355,240.17

**Councilmember Beaton moved to approve Consent Agenda Items A-C. Motion seconded by Councilmember Morales. Motion carried 7-0.**

## **REPORTS**

- A. Committees
1. Public Works and Library – see committee minutes for details.
  2. Public Safety – see committee minutes for details.
- B. Councilmember Comments
- Councilmember Beaton expressed gratitude to Council and city staff. and wished Councilmember Hulst and Mayor Boudreau Happy Birthday
  - Councilmember Brocksmith provided information about the Kiwanis Club Salmon BBQ.
  - Councilmember Morales echoed Councilmember Beaton’s appreciation and wished happy birthday to Councilmember Hulst.
- C. Mayor’s Report
- Report of Washington DC National League of Cities and Elected Official visits attended by Mayor Boudreau and Councilmembers Carias and Hudson.
  - Mount Vernon Library Commons Update.
- D. Committee Agenda Requests
- Councilmember Hulst requested a discussion regarding storm water at 1201 Blodgett Road.
  - Councilmember Brocksmith requested a discussion of Brownfield redevelopment opportunities.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

- A. Closed Record Public Hearing and Approval of Resolution – Alteration of Non-Conforming Structure, PLAN22-0604: Ms. Manville-Allies requested approval of PLAN22-0604, alteration of a non-conforming structure located at 112 W. Broadway Street, with Resolution 1029. Mayor Boudreau opened the closed record public hearing. Hearing no comments, Mayor Boudreau closed the public hearing.

**Councilmember Hulst moved to approve Resolution 1029 allowing the alteration of a non-conforming structure located at 112 W. Broadway Street. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- B. Closed Record Public Hearing and Approval of Resolution – Expansion of Non-Conforming Structure, PLAN23-0012: Ms. Manville-Allies requested approval of PLAN23-0012, expansion of a non-conforming structure located at 1116 South 10<sup>th</sup> Street, with Resolution 1030.

Mayor Boudreau opened the closed record public hearing.

Hearing no comments, Mayor Boudreau closed the public hearing

**Councilmember Beaton moved to approve Resolution 1030 allowing the expansion of a non-conforming structure located at 1116 South 10th Street. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- C. Public Hearing and Approval of Resolution – 2023 Comprehensive Plan Docket: Mr. Groth presented the proposed 2023 Comprehensive Plan Docket. There was a discussion about items 1 and 11. It was the consensus of the Council to remove item 1 from the 2023 docket.

Mayor Boudreau opened the public hearing.

Hearing no comments, Mayor Boudreau closed the public hearing

**Councilmember Hulst moved to amend the Resolution eliminating Item 1. Motion seconded by Councilmember Brocksmith. Motion carried 7.0**

**Councilmember Hulst moved to approve Resolution 1031 as amended approving items to be considered on the 2023 Comprehensive Plan Legislative Docket. Motion seconded by Councilmember Brocksmith. Motion carried 7-0.**

- D. Approval of Agreement – DK Systems, Inc.: Mr. Phillips requested approval of an agreement with DK Systems, Inc. for HVAC equipment removal and replacement at 1805 Continental Place.

**Councilmember Hulst moved to authorize the Mayor**

**to enter into an agreement with DK Systems, Inc. for HVAC removal and replacement in the amount of \$201,275 plus tax. Motion seconded by Councilmember Molenaar. Motion carried 7-0.**

- E. Approval of Agreement – ESRI.: Ms. Thomas requested approval of an agreement with ESRI for mapping services and analytics software.

**Councilmember Hudson moved to authorize the Mayor to enter into an agreement with ERSI, Inc. for HVAC removal and replacement in the amount of \$129,580. Motion seconded by Councilmember Carías. Motion carried 7-0.**

- F. Approval of Agreement – Public Utility District No. 1 of Skagit County (PUD).: Ms. Berner requested approval of an agreement with PUD terminating the lease for the play fields and committing the amendment of the Tank Lease to expire July 31, 2038.

**Councilmember Beaton moved to authorize the Mayor to enter into an agreement with PUD terminating the play field lease and committing to the amendment of the Tank Lease to expire July 31, 2038. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- G. Project Acceptance – 2022 Sherman Anderson Backstop Project. Ms. Berner requested acceptance of the 2022 Sherman Anderson Backstop Project completed by TRICO Companies, LLC.

**Councilmember Hulst moved to accept the work completed by TRICO Companies, LLC on the 2022 Sherman Anderson Backstop Project in the amount of \$206,018.89. Motion seconded by Councilmember Molenaar. Motion carried 7-0.**

- H. Approval of Street Closure Request – 2023 Farmers Market. Ms. Berner requested approval of the closure of a portion of the parking lot north of the Skagit Riverwalk Park from 6am-4pm on Saturdays May 20 – October 14, 2023 for the 2023 Farmers Market.

**Councilmember Morales moved to approve the parking lot closure request for the 2023 Farmers**

**Market. Motion seconded by Councilmember Carias.  
Motion carried 7-0.**

- I. Approval of Street Closure Request – 2023 Tulip Festival: Ms. Berner requested approval of the closure of certain downtown streets from 2pm, April 20, 2023 until 9am April 23, 2023 for the 2023 Tulip Festival Street Fair.

**Councilmember Hulst moved to approve the street closure request for the 2023 Tulip Festival Street Fair. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- J. Approval of Parking Lot Closure Request – 2023 Valley Made Market: Ms. Berner requested approval of the closure of a portion of the parking lot north of the Skagit Riverwalk Park Skagit Riverwalk Park from 8am-6pm on April 16<sup>th</sup>, May 21<sup>st</sup>, June 4<sup>th</sup>, July 30<sup>th</sup>, August 20<sup>th</sup>, and September 24<sup>th</sup> for the 2023 Valley Made Market.

**Councilmember Beaton moved to approve the parking lot closure for the 2023 Valley Made Market. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- K. Approval of Salary Schedule Adjustment: Ms. Keator requested approval of the addition of the Yard Waste Attendant positions to the non-represented salary schedule, moving the Building Official and Development Review Engineer positions from Range 31 to 32, and the reclassification of the Administrative Assistant to a Planning Technician.

**Councilmember Hulst moved to approve the adjustments to the salary schedule. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- L. Set Public Hearing Date – 2023-2028 Six-Year Transportation Improvement Program (TIP) Amendment: Mr. Phillips requested approval to set a public hearing date of April 26, 2023 to consider the adoption of the amendment of the 2023-2028 Six-Year TIP.

**Councilmember Morales moved to approve setting a public hearing date of April 26, 2023 to consider the adoption of the amendment of the 2023-2028 Six-Year TIP. Motion seconded by Councilmember**

**Molenaar. Motion carried 7-0.**

- M. Approval of Agreement – Skagit County Fire District 1: Mr. Brice requested approval of an agreement with Skagit County Fire District 1 to provide fire and emergency services.

**Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Skagit County Fire District 1 to provide fire and emergency services. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- N. Approval of Resolution – Sole Source Purchase: Mr. Phillips requested approval of Resolution 1032 authorizing a sole source purchase of two Flygt submersible mixers for installation in aeration basins.

**Councilmember Hulst moved to approve Resolution 1032 authorizing the sole source purchase of two Flygt submersible mixers. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- O. Executive Session: The meeting convened into Executive Session at 8:04 for a period of 10 minutes to discuss with legal counsel matters related to Collective Bargaining sessions and planning or adopting strategy or positions related to collective bargaining which is exempt from the OPMA pursuant to RCW 42.30.140 (4). No action will take place following the session.

The meeting reconvened and adjourned at 8:14 p.m.

Submitted by: \_\_\_\_\_  
Becky Jensen, City Clerk

Approved by: \_\_\_\_\_  
Jill Boudreau, Mayor