



**City of Mount Vernon
City Council Meeting Minutes
February 8, 2023
Police Court Campus, 1805 Continental Place**

Mayor Pro Tempore Hulst called the meeting to order at 7:02 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hulst, Molenaar, and Morales

Absent: Councilmember Hudson (excused)

Staff Present: City Attorney Rogerson, Police Chief Cammock, Finance Director Volesky, Parks and Enrichment Services Director Berner, Special Projects Manager Donovan, Fire Chief Brice, Library Director Huffman, Public Works Director Phillips, City Clerk Jensen, Development Services Director Groth, Assistant Fire Chief Harris, IS Director Thomas, Engineering Manager Chesterfield, and Operations Manager Corcoran

Citizens Present: 5

COMMUNITY COMMENTS

Public Comments - Comments sent to Community Comments were read aloud by Mr. Donovan

- David C Prutzman, Samish Bay Real Estate Group, spoke about the recent Development Design Review Report.

Public Comments - In person

- Lynette Brower, representing Neighbors In Need, Spoke about the closure of 3rd Street.

CONSENT AGENDA

- A. Approval of January 25, 2023, Regular Council Meeting Minutes.
- B. Approval of February 3, 2023, payroll checks numbered 111859 – 111880, direct deposit checks numbered 92265 - 92515, direct, and wire transfers numbered 1180 – 1184 in the amount of \$1,133,840.96.
- C. Approval of January 8, 2023, Claims numbered 20560 – 20733 in the amount of \$1,391,859.85.

- D. Approval of agreement – Dowell Consulting, PLLC

Councilmember Morales moved to approve Consent Agenda Items A-D. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

REPORTS

- A. Committees
1. Public Works and Library – see committee minutes for details.
 2. Public Safety – see committee minutes for details
- B. Councilmember Comments
- Councilmember Brocksmith thanked the Parks staff and COPPS volunteer group for their help during the Illuminight event and 25th Street Park improvements. He also thanked Public Works staff for their assistance with sidewalk programs and Safe Routes to Schools.
- C. Mayor’s Report
- None
- D. Committee Agenda Requests
- None

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. Public Hearing – Community Development Block Grant (CDBG) 2023 – 2024 Action Plan: This is an open record public hearing to obtain the views of residents and other interested parties on the community development needs of the City prior to preparing a draft CDBG 2023 – 2024 Action Plan.

Mayor Pro Tempore Hulst opened the public hearing.

- Jen Hutchison, Friendship House, spoke via Zoom about recent projects and requested continued support of upcoming projects.
- Melissa Self, Community Action of Skagit County, spoke about the services that are available for those in need in Skagit County.
- Morgan Curry, Skagit Gleaners, spoke about the organization and requested funding for capital improvements at the facility cold storage and additional storage.

- Melanie Corey, Housing Authority of Skagit County, spoke about the Mount Vernon Family Housing Development, thanked the for City their assistance, and encouraged affordable housing priorities.

Hearing no additional comments, Mayor Pro Tempore Hulst closed the public hearing.

Mr. Donovan provided an overview of the CDBG application, draft plan, and funding process.

- B. 2023 Budget Amendment: Mr. Volesky requested approval of Ordinance 3865 amending the 2023 Budget for additional Parks and Enrichment Services part-time positions and the purchase of a mini excavator for the Wastewater Utility Fund.

Councilmember Morales moved to adopt Ordinance 3865 amending the 2023 Budget. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- C. Approval of Agreement – Washington Trails Association: Ms. Berner requested approval of an agreement with Washington Trails Association for trail maintenance at Little Mountain Park.

Councilmember Beaton moved to approve authorize the Mayor to enter into an agreement with Washington Trails Association for trail maintenance at Little Mountain Park. Motion seconded by Councilmember Carías. Motion carried 6-0.

- D. Approval of Emergency Purchase: Ms. Berner requested approval of an agreement that was executed with Electric West to perform the emergency reduction and installation of light poles at Sherman Anderson Park.

Councilmember Brocksmith moved to approve the agreement with Electric West for the reduction and installation of light poles at Sherman Anderson Park in the amount of \$26,350. Motion seconded by Councilmember Carías. Motion carried 6-0.

- E. Approval of Agreement – Madrona Law Group: Mr. Rogerson requested approval of an agreement with Madrona Law Group to provide legal

services for the Development Services Department.

Councilmember Morales moved to authorize the Mayor to enter into an agreement with Madrona Law Group in the amount of \$50,000. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- F. Approval of Agreement – Opioid Abatement Council: Mr. Rogerson requested approval of an agreement forming an Opioid Abatement Council to oversee allocation and expenditure of opioid settlement funds.

Councilmember Beaton moved to authorize the Mayor to enter into an agreement to form an Opioid Abatement Council. Motion seconded by Councilmember Morales. Motion carried 6-0.

- G. Approval of Memorandum of Understanding (MOU) – Skagit County Children’s Advocacy Center (SCCAC): Mr. Rogerson requested approval of an MOU with SCCAC allowing participation in the Multidisciplinary Team.

Councilmember Brocksmith moved to authorize the Mayor to enter into an MOU with SCCAC allowing the City be a member of the Multidisciplinary Team. Motion seconded by Councilmember Carías. Motion carried 6-0.

- H. Approval of Agreement – CDWG: Ms. Thomas requested approval of an agreement with CDWD for on-call security engineering and consulting services for the Information Services Department.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with CDWG in the amount of \$15,000 for on-call engineering and consulting services. Motion seconded by Councilmember Morales. Motion carried 6-0.

- I. Approval of Agreement – David Evans and Associates, Inc.: Mr. Chesterfield requested approval of an agreement with David Evans and Associates, Inc. to provide grant writing assistance.

Councilmember Molenaar moved to authorize the

Mayor to enter into an agreement with David Evans and Associates, Inc. for grant writing assistance in the amount of \$37,100. Motion seconded by Councilmember Beaton. Motion carried 6-0.

The meeting adjourned at 8:08 p.m.

Submitted by: _____
Becky Jensen, City Clerk

Approved by: _____
Jill Boudreau, Mayor