



MOUNT VERNON CITY LIBRARY
315 Snoqualmie Street
Mount Vernon, WA 98273
REGULAR BOARD MEETING
Thursday, January 12th, 2023

Minutes

5:15P.M. – Office

AGENDA ITEMS

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| <p>A. Call to order</p> <p>The meeting was called to order at 5:15 P.M. Kalohi Clark, Joan Gordon, Jessica Robinson-Bylund, Lyne Olson, Christi Brua Weaver, Isaac Huffman, and Mary Hoskins-Clark attended.</p> | Action |
| <p>B. Approval of the minutes of the December 10th, 2022 Board Meeting</p> <p>Jessica motioned to approve. Christi seconded. Minutes were approved.</p> | Decision |
| <p>C. Visitors</p> <p>None were present.</p> | Note |
| <p>D. Public Comment (please limit to 10 minutes)</p> <p>None.</p> | Comment |
| <p>E. Surplus Materials</p> <p>Most surplus materials were from weeding of the DVD collection and the children’s non-fiction collection.</p> | Discussion |
| <p>F. Budget Reports</p> <p>In revenue, there was a \$100,000 surplus in property tax. The money from the county was approved at their last meeting but we haven’t received payment yet.</p> <p>In expenditures, we are tracking ahead with labor costs. There is an overrun in professional services due to the consultant for the new building. Overall, the budget will balance out.</p> | Discussion |
| <p>G. Statistics</p> <p>Statistics were up in December, and we added many new resident cards. Digital circulation is also up which is good value line for what we are spending. Kalohi asked in what category VOX books are</p> | Discussion |

counted. We will follow-up with Michael and report back at the next meeting.

H. Director Report

i. Construction

Construction fell behind schedule but there is a different type of panel they can use in the parking garage that does not require as long of a drying time. This will bring construction closer to schedule. The crane will be finished at the end of the end of month. Since this is a municipal project there are some questions as to whether HUD or USDOT will administer the TIFIA loan. They will continue to work on this.

ii. General Updates

City Council approved hiring Jennifer Pitner as a consultant for fundraising and capital campaign. Isaac summarized her background. Jennifer is currently reviewing all the materials about the library project. The foundation received a \$10,000 anonymous donation as well as a \$10,000 stock transfer. This brings the total funds raised in December to \$42,000.

Applications for the Public Services Librarian have been received and we will be scheduling interviews soon. The Youth Services Associate position is posted and to date we have received 18 applications. Trial by Flavor filmed two new episodes and will receive funding from the 4% Fridays at the Skagit Valley Food Co-op. The Salsa Night event that was sponsored by the Friends was fun and well attended. Plans for a Belly Dancing event in February are underway. The Read Harder Book Club is adding new members.

I. Decisions/Advice

i. Reference and Youth Services Policies

We will send electronic copies of the Reference and Youth Services Policies to the board to comment/edit for review at the next meeting.

J. Around the Table (trustee comments/questions)

- a. Jessica asked when the next Trial by Flavor kit will be available. She also wanted clarification on what counts as a program in the monthly statistics. Do the adult outreach statistics include visits to the senior center and senior housing?

Report

Discussion

Discussion

- b. Lyne shared that the books in the Little Free Library totally switched from adult to children's books, so the community is adding books.
- c. Christi asked if anyone from the woodworkers group had reached out about building replacement doors for the Little Free Library. She also asked if the library had heard back from the safety committee about having Narcan on site and Narcan training for staff.
- d. Joan wanted to know if there was information about and/or a map of the Little Free Libraries on the website.
- e. Kalohi thought the playfields near Skagit Valley College would be good location for a Little Free Library.

K. Board Chair's Report

There was no Board Chair's Report.

L. Adjourn

The meeting was adjourned at 6:24 P.M.

Report

Action

The next meeting of the Board of Trustees is
Thursday, February 9th at 5:30 P.M.