

2019 Post Event/Activity Information Report for Lodging Tax Recipients

Report is due immediately after event but no later than January 31, 2020

Return to: mvfinance@mountvernonwa.gov or 910 Cleveland Ave, Mount Vernon, WA 98273

1. Organization Name: _____
2. Event/Activity Name: _____
3. Start Date: _____ End date: _____
4. Total Mount Vernon Lodging Tax Funds Awarded: \$ _____
5. Total Cost of Event or Facility: \$ _____
6. Total Attendance Projected: _____
7. Actual Attendance: _____
8. Attendance Method: ___structured estimate ___informal survey ___direct count ___other
9. Please provide details of attendance for the Event or Facility.
 - a) # traveled 50 miles for the day only: projected _____ actual _____
Attendance Method: ___structured estimate ___informal survey ___direct count ___other
 - b) # traveled out of state/out of county: projected _____ actual _____
Attendance Method: ___structured estimate ___informal survey ___direct count ___other
 - c) Overnight paid attendance: projected _____ actual _____
Attendance Method: ___structured estimate ___informal survey ___direct count ___other
 - d) Overnight unpaid attendance: projected _____ actual _____
Attendance Method: ___structured estimate ___informal survey ___direct count ___other
 - e) # of paid lodging nights: projected _____ actual _____
Attendance Method: ___structured estimate ___informal survey ___direct count ___other

10. Describe methodology used to determine the attendance figures answered in questions 6, 7 & 9

Submitted by: _____ Date: _____

E-mail or phone number: _____