



August 1, 2018

Igor L. Kaparchuk
New Life Christian Church
315 Riverbend Road
Mount Vernon WA 98273

Reference: PL18-029 New Life Christian Church SEPA Shoreline Substantial Development Permit
Planning Comments

Dear Igor:

On January 19, 2018 the above referenced project was submitted to our department and was deemed complete February 8, 2018. On April 4, 2018 the Notice of Determination was issued and the comment period expired on April 23, 2018. On January 29, 2018 City of Mount Vernon Development Services Engineering sent a review letter requesting revisions. As of this date those revisions have not yet been received by the City.

Planning has reviewed the submittal and has the following comments:

1. The SEPA Checklist that was submitted is not on the correct form. The applicant has submitted a form from 2011. In 2014 the State revised the form and the old forms are no longer acceptable. We have attached a copy of the new checklist form. Please complete the correct form and submit it to us for review. SEPA review cannot commence until we have a completed correct form.
2. As indicated above the applicant received comments from the Development Services Engineering Department. Please provide response to those comments. Further review of the application is not possible until the revisions have been made and resubmitted. A copy of the Engineering comments is attached.
3. We received the revised Landscape Plans and they look good with the exception of the fact it appears that a sticky note was left on the plans when they were copied and a portion of note 1 is missing. Please submit a new copy of the plans with note 1 intact for approval.

Each of the items in this list require responses and/or revised or new materials to be re-submitted to the City before any further action can be taken on this permit. Pursuant to Mount Vernon Municipal Code (MVMC 14.05.130) a hold is placed on this application and the time it takes you to respond to this list of items is excluded in calculating permit processing timeframes. Once revised/corrected materials are submitted to the City your permit processing timeframe starts again.

A complete response to each of the items listed above is required to be submitted at the same time. Consistent with Mount Vernon Municipal Code Chapter 14.05.110(D)(3) this response must be received by our Department on or before **Monday, October 29, 2018** to avoid this application being withdrawn

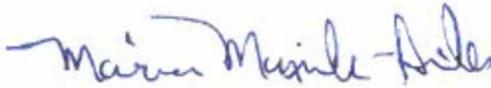
from consideration. Withdrawn application must be resubmitted as new applications requiring repayment of all applicable fees and processing requirements.

A complete response is required to include: 1) a written document addressing all of the comments provided (one copy), 2) new and/or updated technical reports (two copies), 3) plan corrections, identified by clouding and noted in a revision list on the plan sheet(s), being incorporated into a full set of revised plans (two copies), and 4) a transmittal that itemizes everything you are resubmitting to the City.

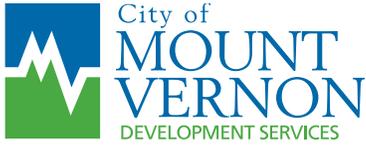
We look forward to working with you as this application continues to be processed. Should you have questions or comments, do not hesitate to contact me at: (360) 336-6214 or via email at: mma@sseconsultants.com.

Sincerely,

City of Mount Vernon Development Services Department

A handwritten signature in blue ink that reads "Marianne Manville-Ailles". The signature is written in a cursive style with a long horizontal stroke at the beginning.

Marianne Manville-Ailles
Planning Consultant for
City of Mount Vernon Development Services Department



September 27, 2018

Igor L. Kaparchuk
New Life Christian Church
315 Riverbend Road
Mount Vernon WA 98273

Reference: PL18-029 New Life Christian Church SEPA Shoreline Substantial Development Permit
Planning Comments #2

Dear Igor:

On September 6, 2018 the above referenced project was re-submitted to our department Planning has reviewed the submittal and has the following comments:

1. The SEPA Checklist that was included in the resubmittal includes one vague reference to future construction of a 2,400 square foot building. The SEPA Checklist does not include any description of the use of the building or analyze any of its impacts. Please be advised that the single reference to this future construction does not constitute review of any aspect of the future construction and all applicable permits and review will be required at the time the project application—this may include additional environmental review.
2. The resubmitted landscape plans appear to be the exact same ones as were submitted previously. It appears that a sticky note was left on the plans when they were copied and a portion of note 1 is missing. Please submit a new copy of the plans with note 1 intact for approval. If you do not have access to the original drawings you could hand write that portion of the note that is covered and that will be adequate.

Each of the items in this list require responses and/or revised or new materials to be re-submitted to the City before any further action can be taken on this permit. Pursuant to Mount Vernon Municipal Code (MVMC 14.05.130) a hold is placed on this application and the time it takes you to respond to this list of items is excluded in calculating permit processing timeframes. Once revised/corrected materials are submitted to the City your permit processing timeframe starts again.

A complete response to each of the items listed above is required to be submitted at the same time. Consistent with Mount Vernon Municipal Code Chapter 14.05.110(D)(3) this response must be received by our Department on or before **Wednesday, December 26, 2018** to avoid this application being withdrawn from consideration. Withdrawn application must be resubmitted as new applications requiring repayment of all applicable fees and processing requirements.

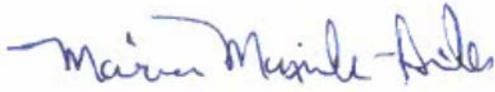
A complete response is required to include: 1) a written document addressing all of the comments provided (one copy), 2) new and/or updated technical reports (two copies), 3) plan corrections, identified by clouding and noted in a revision list on the plan sheet(s), being incorporated into a full set

of revised plans (two copies), and 4) a transmittal that itemizes everything you are resubmitting to the City.

We look forward to working with you as this application continues to be processed. Should you have questions or comments, do not hesitate to contact me at: (360) 336-6214 or via email at: mma@sseconsultants.com.

Sincerely,

City of Mount Vernon Development Services Department

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Marianne Manville-Ailles
Planning Consultant for
City of Mount Vernon Development Services Department