

Human Resources



The Human Resources Department provides services in city employment, employee relations, diversity, employee classification, employee compensation, employee benefits, and employee training.



RECRUITMENT

In 2017, HR screened nearly **1,500 applicants**, to hire **19 full time** employees and **15 part time** employees.



LABOR RELATIONS

- Negotiate collective bargaining agreements
- Monthly labor management meetings
- Resolve grievances and personnel matters



WAGE & BENEFIT ADMIN

Administer wages and benefits for over **200 FT employees** and **50 PT employees**.
Research and design of **healthcare plans**.



PERSONNEL MANAGEMENT

Development and updates to **employee policies**. Performance management. Employee **investigations**. Pre-termination hearings. Succession planning.



TRAINING & DEVELOPMENT

Scheduling and facilitation of mandatory job and professional growth training.
Maintenance of training database.



SAFETY

- Administer L&I benefits for employees
- Conduct safety audits
- Lead safety initiatives