



October 31, 2016

Mrs. Suzanne Gilbert
Mount Vernon School District #320
124 East Lawrence Street
Mount Vernon, WA 98273

Reference: MVSD #320, PL16-120, Technically Complete Determination – **SENT VIA EMAIL**

Dear Suzanne:

Upon review of the application materials submitted for the above-captioned proposal I am deeming your application 'technically complete' for processing. There will likely be additional information that I will request as the review of this application progresses; however, at this point I have enough information to commence the public notification process.

As part of the public notice process, pursuant to the Mount Vernon Municipal Code, the project site must be posted with a 'Notice of Land Use Change' sign on or before **November 10, 2016**, to avoid any delay in permit processing.

The Land Use sign and a copy of the Notice of Application to place on the sign are available for pick-up at this office. Please return the signed and notarized 'Affidavit of Posting' to this department following the posting of the property.

If you have any questions about the contents of this letter; or if you need additional information, please do not hesitate to call me at (360) 336-6214; or to email me at: rebeccab@mountvernonwa.gov
Thank you,

Rebecca Lowell,
CEDD, Senior Planner