



TRAFFIC CONCURRENCY FORM

Mount Vernon Municipal Code (MVMC) Chapter 14.10 contains the City's traffic concurrency requirements. Concurrency evaluations will be prepared by the city or their traffic engineering consultant to ensure consistency with previously approved and pending developments and compliance with the municipal code.

The following information shall be supplied by an applicant for all proposals that are required to have a concurrency evaluation completed:

1. Vicinity Map and Project Location

Provide a copy of a vicinity map, to scale, that identifies the following:

- Subject property with its boundaries clearly identified;
- Location of the property showing the nearest street intersections also showing a distance of no less than 500 feet around the site; and,
- Label the map with the site's address and/or parcel identification number.

A vicinity map can be obtained on Skagit County's web site at: <http://www.skagitcounty.net>. The Assessor's home page will allow you to enter either the address or parcel number of your site and will link you to what is labeled as "iMap". Once you have displayed the iMap you are able to print it to scale.

2. Preliminary Site Plan

Provide a copy of a preliminary site plan, to scale, that depicts the following:

- Building footprint(s);
- Location of access points to existing roadways;
- All street names labeled;
- Parking stall location(s);
- Any new roadways proposed with the project; and,
- Any roadway improvements proposed by the project.

3. Project Narrative

Provide a project narrative that describes, in detail, the following:

- Detailed description of all the intended uses within all buildings and/or improvements;
- Detailed description of the size of the project site, size of the proposed buildings and description of all planned site improvements.
- Expected timing of occupancy, i.e. month/year; and,
- Description of any proposed phasing.

WARNING TO APPLICANT:

A concurrency review can be completed while a project is in its preliminary stages. However, if there are substantial changes in the project after the initial concurrency review, a new review may be necessary; which means that depending on the magnitude of the changes new review fees will have to be paid by the applicant.

By signing below you hereby certify that the information outlined above has been supplied in its entirety. You also certify that you have read the warning above with regard to new reviews and their associated fees if your proposal substantially changes.

Applicant Signature

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