



**City of Mount Vernon
City Council Meeting Minutes
October 27, 2021
Police Court Campus, 1805 Continental Place**

Mayor Boudreau called the meeting to order at 7:00 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Molenaar, and Morales

Staff Present: Finance Director Volesky, City Attorney Rogerson, Police Chief Cammock, Parks and Enrichment Services Director Berner, Project Development Manager Donovan, Fire Chief Bryce, Assistant Fire Chief Harris, Development Services Director Phillips, Information Services Director Kleppe, Library Director Huffman, IS Implementation Manager Thomas, Capital Programs Manager Bullock, Solid Waste Manager Hanson, Wastewater Manager Duranceau, Streets Supervisor Brickley, Equipment Maintenance Manager Owens, Engineering Manager Chesterfield, Code Enforcement Officer Marker, and Finance Manager Kinney

Citizens Present: 2

CONSENT AGENDA

- A. Approval of October 13 2021 Regular Council Meeting Minutes.
- B. Approval of October 20, 2021 Study Session Minutes.
- C. Approval of October 20, 2021 payroll checks numbered 110991 - 111013, direct deposit checks numbered 84608 - 84841, and wire transfers numbered 1025 - 1029 in the amount of \$1,215,986.73.
- D. Approval of October 27, 2021 Claims numbered 15466 -15644 in the amount of \$1,512,566.59.

**Councilmember Hudson moved to approve
Consent Agenda Items A-D Motion seconded
by Councilmember Molenaar. Motion
carried 7-0.**

REPORTS

- A. Committees
 - 1. Finance & Parks and Enrichment Services – see committee minutes for details.
 - 2. Development Services – see committee minutes for details.
- B. Public Comments - Email
 - none
- C. Public Comments
 - none
- D. Councilmember Comments
 - none
- E. Mayor’s Report
 - none
- F. Committee Agenda Requests
 - none

NEW BUSINESS

- A. Public Hearing for 2022-2027 Capital Improvements Plan: Mr. Donovan requested approval of the 2022-2027 Capital Improvements Plan (CIP). The CIP is a six-year plan of capital projects with estimated costs and proposed methods of financing that is updated annually. Mr. Donovan reviewed the process of creating the annual CIP. A representative from each department briefly spoke about their one or two highest priority projects.

Mayor Boudreau opened the public hearing. Hearing no comments, Mayor Boudreau closed the public hearing.

Councilmember Hulst moved to approve Ordinance 3837 adopting the 2022-2027 Capital Improvements Plan. Motion seconded by Councilmember Hudson. Motion carried 7-0.

- B. Public Hearing – 2022 Property Taxes: Mr. Volesky explained how property tax levies are calculated and reviewed all estimated revenues for the 2022 Preliminary Budget totaling \$76,774,548.

Mr. Volesky recommends setting the 2022 property tax levy at 100% the 2021 revenue amount and taking all new construction and refund levy allowed to the City.

Mayor Boudreau opened the public hearing. Hearing no comments, Mayor

Boudreau closed the public hearing.

Councilmember Beaton moved to adopt Ordinance 3838 setting the 2022 Property Tax Levy as stated above. Motion seconded by Councilmember Morales. Motion carried 7-0.

- C. Public Hearing – 2022 City Budget: Mr. Volesky presented the 2022 Preliminary Budget totaling \$76,705,623. Mayor Boudreau and Mr. Volesky provided an overview of the budget process and highlights of the proposed budget. The City mission and vision were reviewed as well as highlights including infrastructure, capital projects, the library commons project, fire stations renovations, transportation projects, healthy neighborhoods, recently passed legislative house bills, fiber optics, lodging tax, technological upgrades, the impact of police reform.

Mayor Boudreau opened the public hearing. Hearing no comments, Mayor Boudreau closed the public hearing.

Councilmember Hulst discussed using general fund reserve to increase the ER&R budget by \$360,000 for City Streets equipment; all councilmembers agreed to the change. Councilmember Beaton requested an additional \$5,000 of funding for the Oasis Teen Shelter; all council agreed to the additional funding. Mr. Volesky will make the adjustments of \$365,000 to the budget document and the ordinance; the updated budget total is \$77,070,623.

Councilmember Hulst moved to approve Ordinance 3839 adopting the 2022 Budget. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

- D. Approval of Resolution – 2021 Surplus Equipment: Mr. Owens requested approval of a resolution declaring certain vehicles and equipment surplus to the needs of the City and authorizing the sale of those items.

Councilmember Beaton moved to approve Resolution 1001 declaring surplus and authorizing the sale of certain vehicles and equipment. Motion seconded by Councilmember Morales. Motion carried 7-0.

- E. Approval of Agreement with City of Burlington: Mr. Donovan requested approval of an agreement with the City of Burlington for Public Defense Program assistant services. The agreement renews the existing interlocal agreement for continued services and updates the job description and compensation. The cost of this service is shared with the City of Burlington.

Councilmember Hudson moved to authorize the Mayor to enter into an interlocal agreement with the City of Burlington for Public Defense Program assistant services. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- F. Approval of Agreement with Mount Vernon Downtown Association: Mr. Donovan requested approval of an agreement with the Mount Vernon Downtown Association (MVDA) authorizing the City to provide \$12,500 in federal Community Development Block Grant (CDBG) funding for the purpose of Microenterprise Assistance. The funds will be used to recruit, support and train CDBG-eligible business owners and provide resources for those business, such as rental assistance, broadband connection, and other business support.

Councilmember Morales moved to authorize the Mayor to enter into an interlocal agreement with MVDA for CDBG Micro Enterprise Assistance. Motion seconded by Councilmember Carías. Motion carried 7-0.

- G. Approval of Resolution – Catholic Housing Services Funding: Mr. Donovan requested approval of a resolution supporting the Catholic Community Services operation of a 70-unit permanent supportive housing project being developed in Mount Vernon. The City will provide funding with revenue made available through State HB1406 Affordable Housing Sales Tax.

Councilmember Hulst moved to approve Resolution 1002 supporting Catholic Community Services permanent supportive housing project through the use of the Affordable Housing Sales Tax. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- H. Approval of Agreement with Skagit County: Mr. Volesky requested approval of an amendment to Agreement 2889, Jail Interlocal Agreement with Skagit County and the Cities of Mount Vernon, Sedro-Woolley, Anacortes, and Burlington. The agreement adjusts the timing and communication of required additional payments by the jail city partners to better fit with both City and County budgets and cash flow needs.

Councilmember Morales moved to authorize the Mayor to enter into an amendment to the Jail Interlocal Agreement with Skagit County. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

- I. Approval of Agreement with BERK and Associates: Mr. Phillips requested approval of an agreement with BERK and Associates to complete the Hovee Land Needs Study Update in the amount of \$69,000.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with BERK and Associates to complete the Hovee Land Needs Study Update . Motion seconded by Councilmember Beaton. Motion carried 7-0.

- J. Approval of Agreement with Woodcraft Wood Flooring: Ms. Berner requested approval of an agreement with Woodcraft Wood Flooring to refinish floors at Hillcrest Park Lodge in the amount of \$16,640.65.

Councilmember Hudson moved to authorize the Mayor to enter into an agreement with Woodcraft Wood Flooring to refinish floors at Hillcrest Park Lodge. Motion seconded by Councilmember Carías. Motion carried 7-0.

- K. Approval of Agreements with Skagit County Dike District No. 3: Mr. Rogerson requested approval of an agreement for Flood Protection Services, an Interlocal Funding Agreement and an Easement Agreement and transfer of property as part of the Downtown Flood Project.

Councilmember Hulst moved to authorize the Mayor to enter into an agreement for Flood Protection Services, an Interlocal Funding Agreement, and an Easement Agreement with Skagit County Dike District No. 3 for the Downtown Flood Project. Motion seconded by Councilmember Brocksmith. Motion carried 7-0.

- L. Approval of Agreement with West Publishing: Mr. Rogerson requested approval of a three-year subscription agreement with West Publishing for online legal research in the amount of \$54,843.48.

Councilmember Beaton moved to authorize the Mayor to enter into a subscription agreement with West Publishing for online legal research. Motion seconded by Councilmember Morales. Motion carried 7-0.

The meeting was adjourned at 8:40 p.m.

SUBMITTED BY:

Becky Jensen, City Clerk

APPROVE:

Jill Boudreau, Mayor