

**Mount Vernon
City Council
Regular Meeting Minutes
October 24, 2018**

The meeting was called to order by Mayor Boudreau at 7:04 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hulst, Lindquist and Molenaar

Absent: Councilmember Hudson

Staff Present: Fire Chief Brice, Project Development Manager Donovan, Library Services Director Huffman, Parks and Enrichment Services Director King, Information Services Director Kleppe, Development Service Director Phillips, Assistant Finance Director Robbins, City Attorney Rogerson, and Finance Director Volesky.

Citizens Present: 4

CONSENT AGENDA

Councilmember Hulst moved to add a dark fiber agreement to the Consent Agenda. Motion seconded by Councilmember Beaton. Motion carried 6-0.

- A. Approval of October 3, 2018 Study Session Minutes.
- B. Approval of October 19, 2018 payroll checks numbered 10876 - 108754 direct deposit checks numbered 68003 - 68225, and wire transfers numbered 691 - 692 in the amount of \$1,064,963.85.
- C. Approval of October 24, 2018 Claims numbered 157130 – 157354 in the amount of \$1,163,034.67.
- D. Approval of dark fiber agreement with Wave Broadband

Councilmember Hulst moved to approve the consent agenda items A-D. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

REPORTS

- A. Committee Reports:
 - Finance Committee and Parks & Enrichment Services – for details see Committee minutes.
 - Development Services – No verbal recap was given at this meeting, for details see Committee minutes.
- B. Community Comments
 - Bill Blake, Manager Skagit Conservation District, came forward to present information regarding the Conservation District rates. The District is proposing an increase in rates that will fund education and support water quality issues.
 - Robin Richardson came forward to ask Council for assistance in addressing the speeding issues on North 30th between College Way and Martin Road.
- C. Councilmember Comments
 - Councilmember Beaton commented that she recently called 911 for assistance in dealing with an issue at her office and she expressed her appreciation of the Mount Vernon Police Department's handling of that incident.

D. Mayor's Report

- Mayor Boudreau introduced Tech Sergeant Retired Robert Longdon who organized a Hero Craft Fair that will take place November 9 and 10, 2018 at the Mount Vernon Church of the Nazarene. He wishes to acknowledge the service of veterans, and first responders and he has indicated that he will make a contribution to the City's Police and Fire Departments following this event.
- The City's annual Veterans Day Celebration will be held November 10 2018 at Hillcrest Lodge.
- Mayor's Coffee Hours times and locations were reviewed.

NEW BUSINESS

Councilmember Lindquist moved to add an item regarding a petty cash fund to the agenda. Motion seconded by Councilmember Molenaar. Motion carried 6-0.

- A. Street Closure Request: Mr. Donovan presented Council with a request for street closure for the Downtown Safe Halloween Trick or Treat Event. This is requested by the Mount Vernon Downtown Association to close 1st Street from the north side of Kincaid to south edge of Division, and all cross streets east/west. These include Kincaid, Pine, Myrtle, Gates, Montgomery and Washington Streets, from Main to 2nd Street; between the hours of 3:30 p.m. and 5:30 p.m. on Wednesday, October 31, 2018 for the Mount Vernon Downtown Association sponsored Trick or Treat Event.

Councilmember Beaton moved to approve the street closure request for the October 31 2018 Trick or Treat Event as outlined above. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

- B. Street Closure Request: Mr. Donovan presented Council with a request for street closures for the Mount Vernon Downtown Association Holiday Parade on Sunday, December 2, 2018: The closure request included Cleveland, from the north side of Milwaukee to Kincaid; and South 1st Street from Kincaid to the south side of Division. All connecting side streets from Main to 2nd, which includes Milwaukee, Snoqualmie, Broadway, Kincaid, Pine, Myrtle, Gates, Montgomery and Washington. With parking on South 1st and side streets to be closed at 1:30 p.m.; streets closed at 3:30 p.m.

Councilmember Molenaar moved to approve the street closure request for the December 2, 2018 Holiday Parade as outlined above. Motion seconded by Councilmember Beaton. Motion carried 6-0.

- C. Open Record Public Hearing – Review Revenue Sources for the 2019 Budget and Discuss Setting 2019 Property Taxes: Mr. Volesky reviewed 2019 revenue estimates. The total estimated revenue from all sources is \$72,471,451. There is no requested increase in the 2019 property taxes rate included, as the \$109,454 increase in predicted revenue is due to newly constructed buildings being added to the tax rolls. Mr. Volesky indicated that revenue for property tax, sales tax and all other taxes of \$21,911,043 does not provide enough revenue to fund the salaries and benefits expenses that will be incurred in 2019. The preliminary assessed value for City property is \$3.5 million up from \$3.126 million in 2018. The levy rate of \$2.4318 for 2018 would drop to \$2.2048 for 2019. The property tax levy request is \$7,727,043 for 2019. The governmental operating funds revenue estimate for 2019 is \$34,259,636, this includes revenue from all sources.

Mayor Boudreau opened the public hearing.
There being no comment Mayor Boudreau closed the public hearing.

- D. Yard Waste Disposal & Composting Services Agreement: Mr. Rogerson presented Council with a request to authorize the Mayor to enter into an amendment to the agreement with the Town of LaConner for the provision of yard waste disposal and composting services removing the requirement for acquiring a City of Mount Vernon business license and liability insurance.

Councilmember Hulst moved to authorize the Mayor to enter into an amended agreement with the Town of LaConner for yard waste disposal and composting services. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

- E. Building License Agreement with Gilbert Family Properties: Mr. Kleppe presented Council with a request to authorize the Mayor to enter into an agreement with the Gilbert Family Properties to place surveillance cameras in Pine Square. The Parks Department has secured a grant for these cameras.

Councilmember Molenaar moved to authorize the Mayor to enter into agreement with the Gilbert Family Properties to place surveillance cameras in Pine Square. Motion seconded by Councilmember Beaton. Motion carried 6-0.

- F. Petty Cash Fund: Ms. Robbins presented a request for Council to approve a resolution establishing a petty cash fund for daily cash deposits.

Councilmember Hulst moved to approve Resolution 956 establishing a daily petty cash account. Motion seconded by Councilmember Lindquist. Motion carried 6-0.

There being no further business the meeting was adjourned at 7:45 p.m.

SUBMITTED BY:

Rebecca J. Wade, Recording Amanuensis

ATTEST:

Doug Volesky, Finance Director

APPROVE:

Jill Boudreau, Mayor