

**Mount Vernon  
City Council  
Regular Meeting Minutes  
October 10, 2018**

The meeting was called to order by Mayor Boudreau at 7:00 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, and Lindquist

Absent: Councilmember Molenaar

Staff Present: Human Resources Director Bartlett, Fire Chief Brice, Surface Water Utility Manager Chesterfield, Senior Engineer Christen, Police Chief Dodd, Project Development Manager Donovan, Library Services Director Huffman, Parks and Enrichment Director King, Assistant Public Works Director Love, Finance Director Volesky.

Citizens Present: 7

**CONSENT AGENDA**

- A. Approval of September 26, 2018 Regular Council Meeting Minutes.
- B. Approval of October 5, 2018 payroll checks numbered 108683 - 108725, direct deposit checks numbered 67775 - 68002, and wire transfers numbered 689 – 690 in the amount of \$992,278.77.
- C. Approval of October 10, 2018 Claims numbered 156936 and 156942 – 157118 in the amount of \$787,295.27.

**Councilmember Hulst moved to approve the consent agenda items A-C. Motion seconded by Councilmember Hudson. Motion carried 6-0.**

**REPORTS**

- A. Committee Reports:
  - Public Works/Library- for details see Committee minutes
  - Public Safety – for details see Committee minutes.
- B. Councilmember Comments
  - Councilmember Brocksmith invited citizens to MV HOPE family resource fair and desert social on Thursday October 25, 2018 at LaVenture Middle School. He also shared that Mount Vernon School District is having a Lego Robotics competition at the High School on December 8, 2018 and volunteers are needed to help with event.
- C. Mayor's Report
  - Mayor Boudreau reported that there will be an open house at Fire Station #1 from 2-5 pm on October 13, 2018.
  - "Mount Vernon family portrait" that was originally done in 1988 is going to have a retake done on October 13, 2018 in Pines Square.
  - Mayor's Coffee Hours times and locations were reviewed.

**NEW BUSINESS**

- A. Appointment of New Arts Commission Member Mr. King presented Council with a request for confirmation of the appointment of Rob Zwick to the Mount Vernon Arts Commission. Mayor Boudreau then swore Dr. Zwick in.

**Councilmember Hudson moved to approve the appointment of Rob Zwick to the Mount Vernon Arts Commission. Motion seconded by Councilmember Lindquist. Motion carried 6-0.**

- B. Tulip Festival Lease Renewal: Mr. Donovan presented Council with a request for authorization for the Mayor to enter into a lease agreement renewal with Skagit Valley Tulip Festival for office space at 311 West Kincaid Street. This is a 1,000 square foot space and currently leases for \$500 per month. A rate increase to \$600 for a three-year lease that has an automatic three-year renewal.

**Councilmember Lindquist moved to authorize the Mayor to enter into an agreement renewal with Skagit Valley Tulip Festival for the office space of 311 W. Kincaid St. Motion seconded by Councilmember Hulst. Motion carried 6-0.**

- C. Bid Award – College Way (SR 538) Widening at I-5: Mr. Love presented a request for Council to award the bid for the College Way Widening at I-5 Project to Granite Construction of Everson, WA in the amount of \$6,707,864.74. The project can start as early as February 2019.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Granite Construction for the College Way Widening at I-5 project. Motion seconded by Councilmember Beaton. Motion carried 6-0.**

- D. Agreement for Water Utility Work – Public Utility District No. 1 (PUD): Mr. Love presented a request for Council to authorize the Mayor to enter into an agreement with PUD for construction of water utility work associated with the College Way Widening at I-5 Project.

**Councilmember Beaton moved to authorize the Mayor to enter into an agreement with PUD No. 1 for construction of water utility work at the College Way Widening at I-5 project. Motion seconded by Councilmember Hudson. Motion carried 6-0.**

- E. Professional Services Agreement Supplement No. 4 – Reichhardt & Ebe Engineering: Mr. Love presented a request for Council to authorize the Mayor to enter into Supplement No. 4 of the professional services agreement with Reichhardt & Ebe Engineering to provide construction management services for the College Way Widening at I-5 Project.

**Councilmember Hulst moved to authorize the Mayor to enter into Professional Services Agreement Supplement No. 4 with Reichhardt & Ebe Engineering for work on the College Way widening at I-5 project. Motion seconded by Councilmember Lindquist. Motion carried 6-0.**

- F. Authorization of Positions for EMS Services: Chief Brice presented Council with a request for them to authorize the positions needed to provide ambulance services. Those positions include an Assistant Fire Chief, Nurse Educator and increase the number of Fire Fighter Paramedics by 15 positions.

**Councilmember Lindquist moved to approve Ordinance 3765 establishing the funding for and position of Assistant Fire Chief, EMS Nurse educator and Firefighter Paramedics.**

**Motion seconded by Councilmember Beaton. Motion carried 6-0.**

- G. Fire Facilities Needs Assessment Update: Chief Brice introduced Brett Hanson representative of Mackenzie Architects who gave Council an update on the status of the fire facilities needs assessment. A visual of a possible footprint of a new Station 1 and upgrades and improvements to Stations 2 and 3 was provided. The stations need upgrades for personnel health and safety and to meet the service needs of the stations.

- H. Bakerview Entrance Project Professional Services Agreement: Mr. King presented Council with a request to authorize the Mayor to enter into an agreement with Semrau Engineering and Surveying PLLC to conduct topographic surveys, civil design, and provide permit services for the planned Bakerview Park road re-pavement and sidewalk construction.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Semrau Engineering and Surveying PLLC to conduct studies and provide permit services for improvements to Bakerview Park. Motion seconded by Councilmember Lindquist. Motion carried 6-0.**

- I. Bid Award – Kulshan Pump Station Bar Screen Rehabilitation: Mr. Christen presented Council with a request for Council to award the bid for the Kulshan Pump Station Bar Screen to Harbor Pacific Contractors, Inc. in the amount of \$465,475.14.

**Councilmember Lindquist moved to authorize the Mayor to enter into an agreement with Harbor Pacific Contractors, Inc. in the amount \$465,475.14 for services at the Kulshan Pump Station. Motion seconded by Councilmember Beaton. Motion carried 6-0.**

- J. 2018 Pavement Evaluation: Mr. Christen presented Council with a request authorization for the Mayor to enter into an agreement with Dynatest North America, Inc. for the 2018 pavement evaluation. This contract will include recommendations for maintenance and repairs. This company will also provide imaging and GIS data that the department can reference.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Dynatest North America, Inc. for the 2018 pavement evaluation. Motion seconded by Councilmember Lindquist. Motion carried 6-0.**

- K. Project Acceptance – Screw Press Installation: Mr. Christen presented Council with a request to accept the work completed by McClure and Sons, Inc. for the Screw Press Installation that was completed on August 13, 2018.

**Councilmember Beaton moved to accept the work completed by McClure and Sons, Inc. for the screw press installation. Motion seconded by Councilmember Hudson. Motion carried 6-0.**

- L. Strategic Goals for 2019 – 2021: The Mayor is requesting that Council adopt the Strategic Goals for 2019 – 2021 for the City of Mount Vernon. The Council had met in retreat in January and agreed on the broad goals that could provide focus for staff for planning over the next three years. These goals address infrastructure, neighborhoods, creating a good place for investments, and efficient operations.

**Councilmember Lindquist moved to adopt the 2019-2021 Strategic Goals. Motion seconded by Councilmember Hulst. Motion carried 6-0.**

There being no further business the meeting was adjourned at 7:56 p.m.

SUBMITTED BY:

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Rebecca J. Wade, Recording Amanuensis

ATTEST:

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Doug Volesky, Finance Director

APPROVE:

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Jill Boudreau, Mayor