

**Mount Vernon
City Council
Regular Meeting Minutes
June 12, 2019**

The meeting was called to order by Mayor Boudreau at 7:01 PM.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Moberg, Molenaar, and Mayor Boudreau

Staff Present: Fire Chief Brice, Battalion Chief Horton, Firefighter Tyree, Library Director Huffman, Project Development Manager Donovan, IS Director Kleppe, Parks & Enrichment Services Director King, Public Works Director Bell, Assistant PW Director Love, Engineering Manager Chesterfield, Senior Engineer Christen, City Shop Manager Owens

Citizens Present: 10

CONSENT AGENDA

- A. Approval of May 22, 2019 Regular Council Meeting Minutes
 - Councilmember Brocksmith asked to revise the minutes to reflect his request for an agenda item addressing safe parking.
- B. Approval of June 5, 2019 payroll checks numbered 109268 - 109309 direct deposit checks numbered 71496 - 71732, and wire transfers numbered 739 – 743 in the amount of \$957,194.00
- C. Approval of June 12, 2019 Claims numbered 3936 - 4236 in the amount of \$498,872.80

**Councilmember Hulst moved to approve the consent
Agenda items A-C. Motion seconded by Councilmember
Hudson. Motion carried 7-0.**

REPORTS

- A. Committees
 - Public Works and Library - see Committee minutes for details
 - Public Safety - see Committee minutes for details
- B. Community Comments
 - Scott Corea, Mount Vernon – Would like the city to address facilities for the city shop mechanics. They are working in 3rd world conditions which are very dangerous. Can we repower the existing Ambulance and save money to put toward the City Shop improvement project?
 - Kurt Stienhauer, Mount Vernon – His apartment complex has a high number of elderly tenants and rent has jumped by \$150 dollars per month. Many of the elderly are using more than 90% of their income to make rent. Approximately 30% of the elderly residents are facing homelessness with the rate increases. Many have health issues and this change will result in an undue hardship on them.

C. Councilmember Comments

- Councilmember Brocksmith – Community Action of Skagit (CAS) provides a lot of support to the Senior Community strongly recommend any elderly folks facing hardships to reach out to them.
- Councilmember Brocksmith – Viva Farms has begun offering reduced price farm boxes to those low income individuals who qualify.
- Councilmember Brocksmith – CAS has opened the Robert M Gates Skagit Vets Connect facility at 160 Cascade Place in Burlington helping veterans connect with housing and rental services, food benefits, health care, and additional services.

D. Mayor's Report:

- Thanked the Royal Knights, a group who are part of the Leadership Skagit class of 2019 focused on learning about Skagit County and giving back to the community. They worked with the Kulshan neighborhood station improving the gardens, outdoor lighting, parking lot, ramps, and installed picnic tables.
- Thanked Skagit Breaking News for following up on an image believed to be a homeless camp in Edgewater Park. They posted a story "We Owe the City of Mount Vernon an Apology." The article featured a walkthrough of Edgewater Park including photos of the parks current condition and outlining the work the city has been doing to keep public spaces clean and safe. Mayor thanked the city staff for their professionalism and compassion in their handling of these issues.
- Reminded the community about the City of Mount Vernon firework laws; cannot use mortars or IED type explosive fireworks. Fireworks are illegal on forestlands and in most parks. Legal fireworks are available at stands throughout the city. Legal fireworks can be discharged from 12:00 PM - 12:00 AM on July 4th 2019.
- Mayor Coffee hours June 21st 2019, 12:00 PM - 1:00 PM, Mount Vernon City Hall, 1st Floor Conference Room
- Mayor Coffee hours June 28th 2019, 10:00 AM - 11:00 AM, Fire Station 2

E. Committee Agenda Requests

- Councilmember Hulst – Would like the council to review the City's Accounts Receivables.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- A. Bid Award – Little Mountain Park Skills Center and Parking Lot: Parks and Enrichment Services Director King requested the Council award the bid for the Little Mountain Park Skills Center and Parking Lot to P&P Excavating, LLC in the amount of \$636,133.11.

Councilmember Molenaar moved to award the bid for the Little Mountain Park Skills Center and Parking Lot to P&P Excavating, LLC. Motion seconded by Councilmember Carías. Motion carried 7-0.

- B. Change Order No. 2 to the Semrau Engineering and Surveying Agreement: Parks and Enrichment Services Director King requested Council authorize the Mayor to enter into Change Order No. 2 with Semrau Engineering and Surveying in the amount of \$9,700.

Councilmember Beaton moved to authorize the Mayor to enter into Change Order No. 2 with Semrau Engineering and Surveying. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- C. Approval of Gillett Rental Agreement: Parks and Enrichment Services Director King requested Council authorize the Mayor to enter into a rental agreement for the Gillett property residence located at 2773 Little Mountain Road for an initial term of two years.

Councilmember Hulst moved to authorize the Mayor to enter into a rental agreement for the Gillett property residence located at 2773 Little Mountain Road. Motion seconded by Councilmember Hudson. Motion carried 7-0.

- D. Declaring Equipment Surplus: IS Director Kleppe requested Council approve a resolution declaring old, broken and unusable computer equipment surplus.

Questions:

- Councilmember Hulst – What is the process you go through to remove sensitive information from computers slated for surplus?
- IS Director Kleppe – We clear all of the discs, wipe the hard drives, and can have the hard drives destroyed if necessary.

Councilmember Hudson moved to approve Resolution 965, declaring old, broken and unusable computer equipment surplus. Motion Seconded by Councilmember Beaton. Motion carried 7-0.

- E. Renewal of Fiber Optic License Agreements with 5 Internet Service Providers: IS Director Kleppe requested Council authorize the Mayor to enter into Fiber Optic License renewal agreements with PogoZone, Allixo, Noel, ID Technology Services and Integra dba AllStream.

Councilmember Molenaar moved to authorize the Mayor to enter into Fiber Optic License renewal agreements. Motion seconded by Councilmember Moberg. Motion carried 7-0.

- F. Fire District 2 Station Lease Agreement: Fire Chief Bryan Brice requested Council authorize the Mayor to enter into a lease agreement for Fire District 2 Fire Station.

Councilmember Beaton moved to authorize the Mayor to enter into a lease agreement for Fire District 2 Fire Station. Motion seconded by Councilmember Hudson. Motion carried 7-0.

- G. Approval to Purchase Ambulance: Fire Chief Bryan Brice requested Council authorize the Mayor to enter into an agreement to purchase a 2019 North Star 167-1 Type I Braun Ambulance for \$290,403.00.

- There was a lengthy discussion between the councilmembers and Chief Brice concerning the price of the Ambulance; comparing the price of this ambulance against purchases other municipalities have made, reviewing the county wide specifications setup as part of this process, powered gurneys and loading operations, crew and passenger safety, current ambulances and reserve ambulances, box and chassis specifications, vehicle mileage, vehicle wear and tear, and funding for this and future ambulances.
- Council requested to inspect current ambulances to get a better understanding of the specifications required for the new ambulance. A motion was put forward to table this agreement until the next council meeting.

Councilmember Hulst moved to table this agreement to the next council meeting, June 26th 2019. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- H. Ambulance Billing Services Contract: Fire Chief Bryan Brice requested the Council authorize the Mayor to enter into an agreement for ambulance billing services with Quick Med Claims {QMC} Billing.

Councilmember Beaton moved to authorize the Mayor to enter into an agreement for ambulance billing services with Quick Med Claims Billing. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

- I. Bid Award – North 4th Street/Riverside Drive BNSF Railroad Crossing Improvements: Public Works Assistant Director Love requested the Council award the North 4th Street/Riverside Drive BNSF Railroad Crossing Improvement Project to JAG Corporation of Tulalip in the amount of \$473,200.55.

Councilmember Molenaar moved to award the North 4th Street/Riverside Drive BNSF Railroad Crossing Improvement Project to JAG Corporation of Tulalip. Motion seconded by Councilmember Hudson. Motion carried 7-0.

- J. Local Agency Supplemental Agreement No. 3 for the College Way (SR 538) Widening at I-5: Public Works Senior Engineer Christen requested the Council authorize the Mayor to enter into Supplemental Local Agency Agreement No. 3 with WSDOT Local Programs to include additional grant funding for construction of the College Way {SR 538} Widening at I-5 Project.

Councilmember Hulst moved to authorize the Mayor to enter into Supplemental Local Agency Agreement No. 3 with WSDOT Local Programs to include additional grant funding for construction of the College Way {SR 538} Widening at I-5 Project. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- K. Acceptance of Project Completion – 2018 Sanitary and Storm Sewer Lining: Public Works Senior Engineer Christen requested the Council accept the work completed by Insituform Technologies on the 2018 Sanitary and Storm Sewer Lining Project.

Councilmember Beaton moved to accept the work completed by Insituform Technologies on the 2018 Sanitary and Storm Sewer Lining Project. Motion seconded by Councilmember Hudson. Motion carried 7-0.

- L. Approval of Professional Services Agreement with Brown and Caldwell, Inc.: Public Works Engineering Manager Chesterfield requested the Council authorize the Mayor to enter into a professional services agreement with Brown and Caldwell, Inc. to provide program development and implementation for the City's National Pollutant Discharge Elimination System {NPDES} Phase II Municipal Stormwater Permit.

Councilmember Hudson moved to authorize the Mayor to enter into a professional services agreement with Brown and Caldwell, Inc. Motion seconded by Councilmember Moberg. Motion carried 7-0.

There being no further business, the meeting was adjourned at 8:24 PM.

SUBMITTED BY:

Chase Kinney, Recording Clerk

ATTEST:

Doug Volesky, Finance Director

APPROVE:

Jill Boudreau, Mayor