



**City of Mount Vernon  
City Council Meeting Minutes  
April 14, 2021**

Mayor Boudreau called the meeting to order at 7:00 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Molenaar and Morales

Staff Present: City Attorney Rogerson, Finance Director Volesky, Public Works Director Bell, Police Chief Cammock, Fire Chief Brice, Human Resources Director Keator, Parks and Enrichment Services Director Berner, Project Development Manager Donovan, Library Director Huffman, Solid Waste Manager Hanson and Capital Programs Manager Bullock

Citizens Present: 16

**CONSENT AGENDA**

- A. Approval of March 24, 2021 Regular Council Meeting Minutes
- B. Approval of April 5, 2021 payroll checks numbered 110639 – 110659, direct deposit checks numbers 81583 – 81809, and wire transfers numbered 960 – 964 in the amount of \$1,077,901.13
- C. Approval of April 14, 2021 Claims numbered 13205 – 13207, 13218 – 13220 and 13223 - 13493 in the amount of \$1,639,810.95

**Councilmember Hulst moved to approve Consent Agenda Items A-C. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

**REPORTS**

- A. Public Works and Library – see committee minutes for details
- B. Public comment sent via email to [council@mountvernonwa.gov](mailto:council@mountvernonwa.gov) was read aloud by Mr. Donovan:
  - Carolyn Katz, Mount Vernon resident, addressed the curbside recycling rate increase.

The following citizens were present to address Council:

- Katrina Ross, Mount Vernon resident, supports fireworks in the City limits.
- Mark Hanslik, Public Utility District No. 1 of Skagit County employee, supports the Interlocal agreement with the Mount Vernon School District

for access to library materials. Mr. Hanslik also thanked Mr. Bell and Mr. Bullock for their work on the Interlocal agreement being presented this evening.

- Michael Boss, Mount Vernon resident, asked Council to issue a proclamation or statement on April 22, 2021 naming the Tulip Poplar tree that is located at the corner of Snoqualmie Street and Cleveland Avenue after recently deceased Mount Vernon resident and Well's Nursery owner, Neil Hall.

C. Councilmember Comments

- Councilmembers Hudson and Hulst support Mr. Boss' suggestion. City staff will assist with contacting the property owner.

D. Mayor's Report

- Mayor Boudreau provided a Skagit County vaccine update.
- Mayor Boudreau provided an update of the Maddox Creek Culvert Project.

E. Committee Agenda Requests

- Councilmember Brocksmith requested a discussion of passing a resolution stating opposition of an exploratory copper mining permit in the Skagit headwaters.

This item will be placed on the April 28, 2021 Council agenda.

**NEW BUSINESS**

- A. Appointment to Library Board: Mr. Huffman requested Council approval of the appointment of Kalohi Clark to the Mount Vernon Library Board.

**Councilmember Hulst moved to approve the appointment of Kalohi Clark to the Mount Vernon Library Board. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- B. Approval of Interlocal Agreement with Mount Vernon School District: Mr. Huffman presented an Interlocal agreement with the Mount Vernon School District to provide library cards to all students and increased access to Library materials and services through August 31, 2022.

**Councilmember Carías moved to authorize the Mayor to enter into an Interlocal agreement with the Mount Vernon School District to allow increased access to Library materials and services. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- C. Approval of Amended Agreement with Taste of India: Ms. Berner presented an amendment to Agreement 3278 with Taste of India. The amendment extends the term of the rental lease for lease of property located at 420 Gates Street five years and sets a flat rate for certain utilities.

**Councilmember Beaton moved to approve the amendment to Agreement 3278 extending the term five years and setting a flat monthly rate for certain utilities. Motion seconded by Councilmember Molenaar. Motion carried 7-0.**

- D. CDBG-CV3 Agreement with Community Action of Skagit County: Mr. Donovan presented an agreement with Community Action of Skagit County to provide funding for motel vouchers for those in need of shelter due to COVID-19 and for the administration of the program.

**Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Community Action of Skagit County for the COVID-19 Motel Voucher program in the amount of \$130,000. Motion seconded by Councilmember Carías. Motion carried 7-0.**

- E. Approval of Memorandum of Understanding (MOU) with Skagit Habitat for Humanity: Mr. Donovan requested approval of a MOU with Skagit Habitat for Humanity to provide \$100,000 of CDBG funding to support Homeownership Assistance Activities for two eligible households in the Mount Vernon city limits.

**Councilmember Hudson moved to authorize the Mayor to enter into an MOU with Skagit Habitat for Humanity to provide funds to support Homeownership Assistance Activities. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- F. Approval of Interlocal Agreement with City of Burlington: Mr. Donovan requested approval of an Interlocal agreement with the City of Burlington for the use of seventeen of Mount Vernon's Pallet Shelters at the Skagit First Steps Facility.

**Councilmember Hudson moved to authorize the Mayor to enter into an Interlocal agreement with the City of Burlington for the use of Mount Vernon's Pallet Shelters. Motion seconded by Councilmember Hulst. Motion carried 7-0.**

- G. 2021 Reclassification of Finance and Police Positions: Mr. Volesky requested approval of two Finance Department and one Police Department position. The Assistant Finance Director will be reclassified to Financial Manager, the Records Manager to City Clerk and one Police Officer to Police Sergeant.

**Councilmember Hulst moved to approve the position reclassifications as stated above. Motion seconded by Councilmember Morales. Motion carried 7-0.**

- H. Approval of Interlocal Agreement with Skagit PUD: Mr. Bullock presented and Interlocal agreement with Public Utility District No. 1 of Skagit County to facilitate sharing resources and providing mutual assistance on the Fir Street Improvement Project.

**Councilmember Hudson moved authorize the Mayor to enter into an Interlocal agreement with Public Utility District No. 1 of Skagit County. Motion seconded by Councilmember Beaton. Motion carried 7-0.**

- I. Set Public Hearing Date to Adopt the 2021-2026 Six-Year Transportation Improvement Program: Mr. Bullock requested that Council set April 28, 2021 as the Public Hearing date for the proposed 2021-2026 Six-Year Transportation Improvement Program.

**Councilmember Hudson moved to approve the 2021-2026 Six-Year Transportation Improvement Program Public Hearing Date of April 28, 2021. Motion seconded by Councilmember Molenaar. Motion carried 7-0.**

- J. Bid Award – Solid Waste Building Addition: Mr. Bullock requested acceptance of the low bid of \$129,650.84 submitted by R&R Excavating for the Solid Waste Building Addition. The 12' x 30' addition will extend the first floor lunchroom/meeting area.

**Councilmember Hulst moved to accept the bid and authorize the Mayor to enter into an agreement with R&R Excavating for the Solid Waste Building Addition in the amount of \$129,650.84. Motion seconded by Councilmember Brocksmith. Motion carried 7-0.**

- K. Approval of Agreement with Applied Research Associates, Inc.: Mr. Bullock requested approval of an agreement with Applied Research Associates, Inc. for the 2021 Pavement Evaluation of City Streets.

**Councilmember Hudson moved to authorize the Mayor to enter into an agreement with Applied Research Associates, Inc. for the 2021**

**Evaluation of City Streets. Motion seconded by  
Councilmember Morales. Motion carried 7-0.**

The meeting was convened into Executive Session at 7:57 p.m. for a period of twenty-five minutes to discuss with legal counsel matters pertaining to collective bargaining. No action will be taken following the session.

The meeting was adjourned at 8:22 p.m.

SUBMITTED BY:

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Becky Jensen, Recording Clerk

ATTEST:

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Doug Volesky, Finance Director

APPROVE:

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Jill Boudreau, Mayor