



City of Mount Vernon
City Council Meeting Minutes
February 10, 2021
(Virtual Meeting)

Mayor Boudreau called the meeting to order at 6:02 p.m.

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Molenaar and Morales

Staff Present: City Attorney Rogerson, Finance Director Volesky, Public Works Director Bell, Police Chief Cammock, Fire Chief Brice, Development Services Director Phillips, Human Resources Director Keator, Library Director Huffman, Information Systems Director Kleppe, Parks and Enrichment Services Director Berner, Project Development Manager Donovan, Solid Waste Manager Hanson, Capital Programs Manager Bullock and Engineering Services Manager Chesterfield

Citizens Present: 3

CONSENT AGENDA

- A. Approval of January 20, 2021 Study Session Minutes
- B. Approval of January 27, 2021 Regular Council Meeting
- C. Approval of February 5, 2021 payroll checks numbered 110554 - 110573, direct deposit checks numbered 80686 – 80910 and wire transfers numbered 940 – 944 in the amount of \$943,263.38
- D. Approval of February 10, 2021 Claims numbered 12344 – 12563 in the amount of \$1,477,513.78

Councilmember Hudson moved to approve the Consent Agenda items A-D. Motion seconded by Councilmember Carías. Motion carried 7-0.

REPORTS

A. Review of Emails from the Public - None

B. Department Updates

- Public Works – Staff provided updates on the following topics:
 - Washington Conservation Corp – Will be cleaning up ponds, swales and planting February 1-11, 2021.
 - Surface Water Operational Update – Debris and beaver dam removal taking place, I-5 drainage and South Mount Vernon stream system clean up. There will be a Storm Water Management Program update will be held March 20, 2021.
 - Kulshan Trail Safety Lighting – Conduit and trenching is complete; next steps are security pole and light pole installation, wiring and energizing.
 - Hoag/LaVenture Road Engineering – Design Engineer has been selected; next steps are approval of design contract, design and ROW and bid advertisement.
 - WWTP Admin Building Remodel/Addition – Demolition, site work and underground utilities are complete; building construction is ongoing.
 - New Waste Management Recycle Contract – Proposed contract for residential recycle collection is an initial term of seven years with two 2-year extensions allowed, Waste Management will manage billing, cost will increase to \$10.54 per month per cart.
 - 2021 Street Improvements Proposed List – Overlay program includes LaVenture Road, Little Mountain Road, Fir Street and 15th Street.
 - Next Traffic Safety Committee Meeting February 16, 2021.

- Library – Staff provided updates on the following topics:
 - Fun Stats – Curbside trips, digital check outs and personal shopping stats.
 - Community Collection – Periodical support, physical, children’s and digital collections, school district partnership.
 - Seed Library – receiving a lot of community support.
 - 2021 Goals – Continue safe operation, check out and partnerships.

C. Councilmember Comments

- Councilmember Hulst spoke about the Fireworks Committee and encouraged the public to apply to become a committee member.
- Councilmember Hudson stated that utility customers on paperless billing received a paper bill this month so that they would receive the 2021 Solid Waste Information brochure.
- Councilmember Morales spoke in support of the Fireworks Committee and Black History Month.

D. Mayor’s Report

- Mayor is currently participating in the AWC City Action Days. The Legislative activities are taking place online.

E. Council/Committee Agenda Requests

- Pending Agenda Items – Quiet Zones with railroad, Collective Bargaining overview, consent agenda, Wastewater Treatment Plant permit changes.
- Councilmember Brocksmith requested discussion of speed limits on College Way and an update of Diversity Equity Inclusion partnership with Skagit Valley College.

NEW BUSINESS

- A. Economic Development Alliance of Skagit County (EDASC) Update: John Sternlicht, EDASC CEO presented and overview of the mission and activities of the organization including planning, marketing, start-ups, workforce real estate and community development, disaster recovery, export promotion and communications. 2020 activities focused on COVID-19 Response. 2021 plans include economic recovery, small business advising, leadership and continuing partnerships.
- B. Approval of Agreement with Economic Development Alliance of Skagit County: Mr. Volesky requested approval of an agreement with the Economic Development Alliance of Skagit County to provide the promotion of economic development for 2021.

Councilmember Hulst moved to authorize the Mayor to enter into an agreement with the Economic Development Alliance of Skagit County to provide the promotion of economic development. Motion seconded by Councilmember Morales. Motion carried 7-0.

- C. Approval of Agreement with Pacific Surveying & Engineering, Inc.: Mr. Phillips requested approval of an agreement with Pacific Surveying & Engineering, Inc. to provide on-call engineering and surveying services during 2021.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Pacific Surveying & Engineering, Inc. to provide on-call engineering and surveying services for 2021. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- D. Approval of Agreement with Armadillo Design Lab: Mr. Phillips requested approval of an agreement with Armadillo Design Lab to provide 2021 design review services for projects required to comply with Mount Vernon Municipal Code Chapter 17.70.

Councilmember Hudson moved to authorize the Mayor to enter into an agreement with Armadillo Design Lab to

provide 2021 design review services. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- E. Approval of Agreement with 7K Environmental: Mr. Phillips requested approval of an agreement with 7K Environmental to provide 2021 critical area monitoring, peer review and related services.

Councilmember Hulst moved to authorize the Mayor to enter into an agreement with 7K Environmental (Kate Knox) to provide 2021 critical area monitoring, peer review and related services. Motion seconded by Councilmember Carías. Motion carried 7-0.

- F. Approval of Agreement with Transportation Solutions, Inc.: Mr. Phillips requested approval of an agreement with Transportation Solutions, Inc. to provide traffic evaluation and analysis for traffic concurrency applications during 2021.

Councilmember Hulst moved to authorize the Mayor to enter into an agreement with Transportation Solutions, Inc. to provide services related to traffic concurrency applications during 2021. Motion seconded by Councilmember Hudson. Motion carried 7-0.

- G. Approval of Agreement with L.C. Lee and Associates, Inc.: Mr. Phillips requested approval of an agreement with L.C. Lee and Associates to provide 2021 services related to critical areas including updates to the City's shoreline mapping, biological opinion implementation and review of development projects.

Councilmember Hudson moved to authorize the Mayor to enter into an agreement with L.C. Lee and Associates, Inc. to provide services related to Critical Areas. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

- H. Approval of Agreement with Olbrechts & Associates, PLLC: Mr. Phillips requested approval of an agreement with Olbrechts & Associates, PLLC to provide on-call Hearing Examiner services during 2021.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Olbrechts & Associates, PLLC to provide 2021 Hearing Examiner services. Motion seconded by

Councilmember Beaton. Motion carried 7-0.

- I. Approval of Agreement with Christian Carlson, AIA: Mr. Phillips requested approval of an agreement with Christian Carlson, AIA to provide 2021 design review services for projects required to comply with Mount Vernon Municipal Code Chapter 17.70.

Councilmember Hudson moved to authorize the Mayor to enter into an agreement with Christian Carlson, AIA to provide 2021 design review services. Motion seconded by Councilmember Beaton. Motion carried 7-0.

- J. Approval of Agreement with Urban Forestry (Jim Barborinas): Mr. Phillips requested approval of an agreement with Urban Forestry/Bartlett Consulting provide 2021 arboricultural services.

Councilmember Molenaar moved to authorize the Mayor to enter into an agreement with Urban Forestry to provide 2021 arboricultural services. Motion seconded by Councilmember Hulst. Motion carried 7-0.

- K. Approval of Agreement with The Watershed Company: Mr. Phillips requested approval of an agreement with The Watershed Company to provide services related to the Washington State mandated update of the City's Shoreline Master Program during 2021.

Councilmember Hulst moved to authorize the Mayor to enter into an agreement with The Watershed Company to perform a review of the City's Shoreline Master Program. Motion seconded by Councilmember Carías. Motion carried 7-0.

- L. Project Acceptance – 2020 Sanitary and Storm Sewer Lining Project: Mr. Bullock requested Council of approval of the work performed by Michels Corp for the 2020 Sanitary and Storm Sewer Lining Project. Work was completed on January 15, 2021 at a total cost of \$881,381.97.

Councilmember Morales moved to accept the work performed by Michels Corp for the 2020 Sanitary and Storm Sewer Lining Project. Motion seconded by Councilmember Carías. Motion carried 7-0.

- M. Project Acceptance – 2020 Street Improvements Project: Mr. Bullock requested Council of approval of the work performed by Lakeside Industries for the 2020 Sanitary and Storm Sewer Lining Project. Work was completed on January 27, 2021 at a total cost of \$677,739.47.

Councilmember Beaton moved to accept the work performed by Lakeside Industries for the 2020 Street Improvement Project. Motion seconded by Councilmember Molenaar. Motion carried 7-0.

N. For the Good of the Order:

- COVID-19 pandemic response and discussion: Mayor Boudreau noted that Skagit County put forth a press release stating that the county testing site will transition to vaccinations only beginning March 13, 2021. More information is available at skagitcounty.net.
- Chief Brice stated that State Emergency Management Teams will be assisting with vaccinations. He also spoke about potential assistance with administering vaccinations for homebound residents.

The meeting was adjourned at 7:31 p.m.

SUBMITTED BY:

Becky Jensen, Recording Clerk

ATTEST:

Doug Volesky, Finance Director

APPROVE:

Jill Boudreau, Mayor