

**Mount Vernon
Finance Committee
Parks & Enrichment Committee
Minutes
January 23, 2019**

Present: Councilmembers Beaton, Brocksmith, Carías, Hudson, Hulst, Moberg, Molenaar and Mayor Boudreau

Staff present: Doug Volesky, Kevin Rogerson, Bill King, Chief Brice and Chief Dodd

- 1) Minutes from November 2018 were approved.
- 2) Finance Department
 - a. Doug presented a status report on the Equipment Replacement and Reserve (ER&R) Fund.
 - i) The purpose of this fund is to:
 - (1) Accumulate money to replace Equipment (Capital).
 - (2) Pay for repair and maintenance service (Labor & Overhead).
 - (3) Pay for fuel and insurance (Supplies).
 - ii) Doug explained how the reserve is calculated and discussed the current deficit in the fund. Currently, there is projected to be about a \$3.9M budgetary shortage in this fund by the end of 2019. He stated that the utility equipment portion is doing fine with no current shortage.
 - iii) The deficit in this fund is something to be aware of during the next budget process and developing a plan to build up the reserves.
 - b. Doug presented a 2018 draft revenue review.
 - i) The General Fund is projected to have collected \$22,264,646 in revenue which is 4.04% or \$864,076 over the projected budgeted amount. The largest contributor to this increase was sales tax revenues which were \$505,272 over the budgeted amount.
 - ii) The Transportation Benefit District Fund collected \$1,768,530 which was \$368,530 over the projected budget.
 - iii) Real Estate Excise Tax I and II brought in a combined total of \$1,699,746 or \$499,746 over their budgeted amount.
 - iv) All remaining major funds came in within 5% of their budgeted amounts.
- 2) Parks & Enrichment Services Department:
 - a. Bill gave a review of 2018 projects completed for the Parks and Enrichment Services Department which included:
 - i) Silver Arrow Bowman/Martin Marietta Contract
 - ii) Hillcrest Pavilion/BBQ & Garden Fence
 - iii) Expanded Special Events and Recreation Programs
 - iv) Little Mountain Project Design and RCO Grant

- v) Kiwanis Park Resurfacing
 - vi) Stokley Tower Surveys
 - vii) Update to Arts Commission and Parks Ordinances
 - viii) Downtown Beautification – Hanging baskets/Christmas decorations
 - ix) Valley of Our Spirits and SVC Metal Sculpture
 - x) CWP/Solid Waste FTE – Encampment Response
- b. Bill also discussed the 2019 Plan Review which included:
- i) Construction of Little Mountain project
 - ii) Complete the Parks and Recreation Comp Plan
 - iii) Integrate the Parks Ranger & CWP/Solid Waste FTE
 - iv) Complete Bakerview Project
 - v) Complete Kiwanis Park Project
 - vi) Complete Stokley Tower Repair
 - vii) Design for Riverbend Trail Extension
 - viii) Pickleball and Skatepark Review/Modification
 - ix) Complete Parks Marketing Video
 - x) Hire new FTE & implement new mowing plan
- c. An open house is scheduled for Thursday, January 24th and Saturday, February 23rd to discuss the Mount Vernon Parks and Recreation Comprehensive Plan 2019. Share your thoughts by completing picking up a survey or complete it online at, www.MountVernonWA.gov/Parks which will be open until February 23rd.
- d. The new fence project at Hillcrest Lodge is nearing completion. They still need to install gates, electrical, landscaping and concrete pour.
- e. Bill gave a review of the 18 hole disc golf course which is being planned for Edgewater Park.
- f. Recognition was given for donations and grants received by the Parks and Enrichment Services Department as well as to the volunteers that included 3,756 hours and over 315 individuals and groups in 2018.
- g. A summary of the recreation events and programs held in 2018 with the number of participants was given.
- h. Information on upcoming recreation events were presented including the Illuminight Winter Walk on January 25th and the Father-Daughter Valentine Ball on February 2nd.
- i. Work is being done on the Skagit Valley YMCA Partnership which will include swimming and indoor track use and a drawing for annual & semi-annual memberships.
- j. A report on the CWP/Encampments Program was given for 2018 including:
- i) 221 participants signed up with 167 showed up
 - ii) 134 completed their time, 33 started, but did not finish
 - iii) 5,868 hours of work performed
 - iv) 253 camp cleanups with 721 labor hours
- k. Bill reported that the new Christmas tree and lighted garland for the city was a big hit. A new trailer was purchased for an efficient and safe place for storage.

City of Mount Vernon
Finance Committee
January 23, 2019

3) Miscellaneous, for the good of the order:

- a. The 2019 Budget Books are now available at the City's Finance Website and hard copies will be handed out to Councilmembers next week.

The meeting was adjourned at 6:51 p.m.

Submitted by

Chase Kinney

Submitted by

Chase Kinney