



**CITY OF MOUNT VERNON
CITY COUNCIL MEETING
AGENDA**

March 27, 2019 7:00 p.m.

(Police Court Campus)

I. OPENING CEREMONIES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call of Councilmembers

II. CONSENT AGENDA

- A. Approval of March 13, 2019 Regular Council Meeting Minutes
- B. Approval of March 20, 2019 payroll checks numbered 109098 - 109127 direct deposit checks numbered 70288 - 70528, and wire transfers numbered 714 – 718 in the amount of \$1,168,337.88
- C. Approval of March 27, 2019 Claims numbered 2908 – 2949 and 2955 - 3047 in the amount of \$806,164.13
- D. Approval of Fiber Optic Maintenance Agreement – Island Hospital

III. REPORTS

- A. Committees
 - 1. Finance and Parks & Enrichment Services
 - 2. Development Services
- B. Community Comments
(An opportunity for Mount Vernon residents to address their City Council. Please limit comments to 3 minutes or less. Under normal circumstances, the Mayor and Council will not respond immediately to Community Comments. If you would like someone to follow-up with you regarding the topic of your comments, please leave your name and contact information on the form at the entrance of the Council Chambers.)
- C. Councilmember Comments
- D. Mayor's Report
- E. Committee Agenda Requests

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

- A. Public Hearing – CDBG 2019-20 Action Plan
(This is an open record public hearing to obtain the views of residents and other interested parties on the housing and non-housing community development needs of the City before a draft Community Development Block Grant {CDBG} 2019-20 action plan is prepared.)
(required action – none)
(staff contact – Peter Donovan)

- B. **Street Closure Request for Tulip Festival Street Fair**
(Staff has received a request from Mount Vernon Downtown Association to close portions of Cleveland Avenue, South First Street, Pine Square; and all side streets from Main Street to 2nd Street, from April 28, 2019 to April 21, 2019 for the Tulip Festival Street Fair.)
(required action – motion)
(staff contact – Peter Donovan)

- C. **Appointment to Mount Vernon Arts Commission**
(Staff is requesting that Council approve the appointment of Sarah Lloyd to the Mount Vernon Arts Commission.)
(required action – motion)
(staff contact – William King)

- D. **Approval of Collective Bargaining Agreement for 2019-2021**
(Staff is requesting that Council authorize the Mayor to sign the 2019 -2021 Police Guild Collective Bargaining Agreement.)
(required action – motion)
(staff contact – Kandy Bartlett)

- E. **Approval of Contract Renewal with Midwest Tape, AKA Hoopla**
(Staff is requesting that Council authorize the Mayor to enter into a two year renewal agreement with Midwest Tape {AKA Hoopla}. The total estimated cost will not exceed \$15,000 annually.)
(required action – motion)
(staff contact – Isaac Huffman)

- F. **2019 Agreement with Economic Development Alliance of Skagit County**
(Staff is requesting that Council authorize the Mayor to enter into an agreement with the Economic Development Alliance of Skagit county for the calendar year 2019.)
(required action – motion)
(staff contact – Doug Volesky)

- G. **Approval of Agreement with Skagit Watershed Council**
(Staff is requesting that Council authorize the Mayor to enter into an agreement with the Skagit Watershed Council for the receipt of 2019 Lodging Tax Funds.)
(required action – motion)
(staff contact – Doug Volesky)

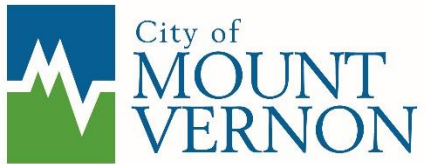
COMMITTEE MEETINGS

Finance and Parks & Enrichment Services

6:00 p.m.

Next Ordinance 3781

Next Resolution 962



DATE: March 27, 2019
TO: Mayor Boudreau and City Council
FROM: Peter Donovan, Project Development Manager
SUBJECT: OPEN RECORD PUBLIC HEARING FOR 2019-20 CDBG ACTION PLAN

RECOMMENDED ACTION:

None

INTRODUCTION/BACKGROUND:

- This is an Open Record Public Hearing to obtain the views of citizens and other interested parties on the housing and non-housing community development needs of the City before a draft Community Development Block Grant (CDBG) 2019 Action Plan is prepared.
- Each year, the City invites public input on how the City's CDBG funding should be directed.
- The amount of the City's 2018 CDBG allotment has not yet been determined by HUD. In 2018 it was \$400,488. In 2017 it was \$337,820.

FINDINGS/CONCLUSIONS:

None

RECOMMENDATION:

None

ATTACHED:

Public Notice of Hearing for 2019 CDBG Action Plan



DATE: March 27, 2019
TO: Mayor Boudreau and City Council
FROM: Peter Donovan, Project Development Manager
SUBJECT: STREET CLOSURE REQUEST FOR TULIP FESTIVAL STREET FAIR

RECOMMENDED ACTION:

Motion

INTRODUCTION/BACKGROUND:

The annual Tulip Festival Street Fair is scheduled to take place April 19-21. The event is hosted by the Mount Vernon Downtown Association, and they are requesting the closure of portions of Cleveland Avenue, South First Street, and Pine Square; along with all side streets from Main Street to 2nd Street. The closure would begin the day prior to the event, Thursday April 18th at 3pm, and open back up following the end of the event at 8pm on Sunday, April 21st. This closure request is identical to past requests for the same event.

FINDINGS/CONCLUSIONS:

None

RECOMMENDATION:

Staff recommends approval of Downtown Association's street closure request for the 2019 Tulip Festival Street Fair

ATTACHED:

Tulip Festival Street Fair Special Event Application



DATE: March 27, 2019
TO: Mayor Boudreau and City Council
FROM: William King, Director, Parks and Enrichment Services
SUBJECT: APPOINTMENT OF ARTS COMMISSION MEMBER

RECOMMENDED ACTION:

Staff requests Council approval for the appointment of Sarah Lloyd.

INTRODUCTION/BACKGROUND:

In accordance with the City of Mount Vernon ordinance Title 2 Chapter 2.97 - The Mount Vernon Public Arts Commission, Commissioners will be appointed for a three-year term. Commissioners may then be reappointed for additional three-year consecutive terms on a rotational basis.

FINDINGS/CONCLUSIONS:

NONE

RECOMMENDATION:

Staff requests Council approve the appointment of Kathleen Roche-Zujko to the Mount Vernon Arts Commission.

ATTACHED:

Arts Commission application for Sarah Lloyd.



DATE: March 27, 2019
TO: Mayor Boudreau and City Council
FROM: Kandy Bartlett, Human Resources Director
SUBJECT: POLICE GUILD COLLECTIVE BARGAINING AGREEMENT 2019-2021

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to sign the Mount Vernon Police Guild Collective Bargaining Agreement for 2019-2021.

INTRODUCTION/BACKGROUND:

The Police Guild's Collective Bargaining Agreement expired December 31, 2018. The City and the Union Executive Board began meeting in August 2018 to negotiate the successor agreement. The Union and City reached an agreement in February 2019. The Guild membership has voted and approved the agreement. The highlights of the new agreement are listed below.

FINDINGS/CONCLUSIONS:

- 3 Year Contract (2019-2021)
- Wage Increase 3% (2% previously negotiated through healthcare proposal)
- Deferred compensation .5% Match upon ratification of contract
- Police patrol schedule change to 12 hour work day
- Rolled current education premium for AA degree into base wages, add \$100 stipend for MA
- Additional hours in vacation accrual (offset 12 hour work day)

RECOMMENDATION:

Staff recommends that Council authorize the Mayor to sign the Police Guild Collective Bargaining Agreement for 2019-2021.

ATTACHED:

None



DATE: March 20, 2019
TO: Mayor Boudreau and City Council
FROM: Isaac Huffman
SUBJECT: HOOPLA RENEWAL

RECOMMENDED ACTION:

The library recommends allowing the Mayor or authorized agent to enter into a one-year renewal agreement with Midwest Tape (Hoopla) for digital library items. Total contract value will not exceed \$15,000.

INTRODUCTION/BACKGROUND:

Two years ago the city entered into an agreement with Hoopla for digital library items including books, music, audiobooks, and comics. Since then use has increased dramatically. The vast majority of items used 86% are audiobooks. The library recommends renewal of this item. This item renewal was included in the 2019 budget and will not exceed \$15,000.00. Cost containment measures are in effect.

FINDINGS/CONCLUSIONS:

Hoopla is a valuable resource for instant access to materials. The cost per use is still higher than physical items and needs to be reviewed in two years' time.

RECOMMENDATION:

None

ATTACHED:

Hoopla Agreement



DATE: March 27, 2019

TO: Mayor Boudreau and City Council

FROM: Doug Volesky, Finance Director

SUBJECT: AGREEMENT WITH THE ECONOMIC DEVELOPMENT ALLIANCE OF SKAGIT COUNTY FOR THE YEAR 2019

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to enter into an agreement with the Economic Development Alliance of Skagit County for the calendar year 2019.

INTRODUCTION/BACKGROUND:

Each year the City of Mount Vernon budgets for and provides funding to the Economic Development Alliance of Skagit County.

The City does not have the expertise or resources to adequately promote economic investment and this nonprofit organization was formed for the express purpose of promoting and attracting new business, expanding existing business and enhancing trade opportunities for all of Skagit County.

The City receives significant benefit from the development and expansion of the local economic base by enhancing employment opportunities for its residents and by creating additional tax revenues.

FINDINGS/CONCLUSIONS:

The City has committed \$10,000 of financial support to the Economic Development Alliance of Skagit County for this agreement for 2019 which is included in the adopted 2019 City budget. An agreement between our two agencies needs to be approved to confirm the City's funding commitment.

RECOMMENDATION:

Staff recommends Council authorize the Mayor to enter into this agreement.

ATTACHED:

Agreement between the Economic Development Alliance of Skagit County and the City of Mount Vernon.



DATE: March 27, 2019
TO: Mayor Boudreau and City Council
FROM: Doug Volesky, Finance Director
SUBJECT: APPROVAL OF AGREEMENT WITH SKAGIT WATERSHED COUNCIL

RECOMMENDED ACTION:

Staff is requesting that Council authorize the Mayor to enter into an agreement with the Skagit Watershed Council for the receipt of budgeted 2019 Lodging Tax Funds.

INTRODUCTION/BACKGROUND:

During the 2019 budget process the Skagit Watershed Council applied and was awarded \$1,500 from the Tourism Promotion Fund.

FINDINGS/CONCLUSIONS:

Per RCW 42.23.040, Councilmember Brocksmith has a “remote interest” in the agreement as an employee of Skagit Watershed Council. A remote interest still allows Council to approve the contract following the procedures set forth in statute. Pursuant to RCW 42.23.040, the agreement must be approved by the Council after Councilmember Brocksmith discloses the extent of his interest which shall be noted in the minutes and abstains from the vote of the agreement.

RECOMMENDATION:

Staff is requesting that Council authorize the Mayor to enter into an agreement with the Skagit Watershed Council for the receipt of 2019 Lodging Tax Funds.

ATTACHED:

Contract for Services