



**CITY OF MOUNT VERNON
CITY COUNCIL MEETING
AGENDA
February 27, 2019 7:00 p.m.
(Police Court Campus)**

I. OPENING CEREMONIES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call of Councilmembers

II. CONSENT AGENDA

- A. Approval of February 13, 2019 Regular Council Meeting Minutes
- B. Approval of February 20, 2019 payroll checks numbered 109027 - 109060 direct deposit checks numbered 69810 - 70044, and wire transfers numbered 707 – 708 in the amount of \$1,164,637.55
- C. Approval of February 27, 2019 Claims numbered 2431 – 2710 in the amount of \$1,498,207.85

III. REPORTS

- A. Committees
 - 1. Finance and Parks & Enrichment Services
 - 2. Development Services
- B. Community Comments
(An opportunity for Mount Vernon residents to address their City Council. Please limit comments to 3 minutes or less. Under normal circumstances, the Mayor and Council will not respond immediately to Community Comments. If you would like someone to follow-up with you regarding the topic of your comments, please leave your name and contact information on the form at the entrance of the Council Chambers.)
- C. Councilmember Comments
- D. Mayor's Report
- E. Committee Agenda Requests

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

- A. Public Hearing – 2019 Comprehensive Plan Docket
(Staff is requesting that Council make a decision regarding which Comprehensive Plan Amendments and Development Regulation Amendments will be considered during the 2019 amendment cycle.)
(required action – resolution)
(staff contact – Rebecca Lowell)
- B. Establish a Municipal Arts Fund and Associated Budget for 2019
(Staff recommends that Council approve an ordinance to establish a Municipal Arts Fund {F113} and budget to support the Arts Commission and the public art program.)
(required action – ordinance)
(staff contact – Doug Volesky)

C. Approval to Purchase 2019 Budgeted Vehicles and Equipment

(Staff recommends that Council authorize the purchase of six vehicles and two equipment trailers that are all included in the 2019 City Budget.)

(required action – motion)

(staff contact – Gary Owens)

D. Amendment to EMS Contract for Ambulance Service

(Staff recommends that Council authorize the Mayor to sign an amendment to the EMS contract to add to Exhibit B additional equipment as compensation for services.)

(required action – motion)

(staff contact – Chief Bryan Brice)

E. Ordinance Amending Mount Vernon Municipal Code (MVMC) Chapter 9.21

(Staff recommends that Council approve an ordinance amending MVMC Chapter 9.21 to add a definition of public place to the Code.)

(required action – ordinance)

(staff contact – Kevin Rogerson)

COMMITTEE MEETINGS

Finance and Parks & Enrichment Services

6:00 p.m.

Next Ordinance 3778

Next Resolution 960



DATE: February 27, 2019
TO: Mayor Boudreau and City Council
FROM: Rebecca Lowell, Development Services
SUBJECT: PUBLIC HEARING - 2019 COMPREHENSIVE PLAN DOCKET

RECOMMENDED ACTION:

Following the required public hearing that the accompanying Resolution containing the 2019 Docket be approved.

INTRODUCTION/BACKGROUND:

The City of Mount Vernon accepts applications annually for map and/or text amendments to our Comprehensive Plan and changes to our development regulations. One application was received before the January 31st deadline, as follows:

1. Transworld Investment Group LLC (Sammie Deol), a request to re-designate one parcel **FROM** Church (CH) **TO** Single-Family Medium Density (SF-MED)

In addition to the site specific request there is a number of other legislative work program items listed on the docket.

FINDINGS/CONCLUSIONS:

This docketing request is consistent with the City's Comprehensive Plan, Resolution 491, and RCW 36.70A.

A legal notice of the docket hearing was published in the classifieds sections of the Skagit Valley Herald on February 8, 2019.

RECOMMENDATION:

That City Council approve the attached proposed Resolution.

ATTACHED:

- Proposed Resolution



DATE: February 27, 2019
TO: Mayor Boudreau and City Council
FROM: Doug Volesky, Finance Director
SUBJECT: ESTABLISH A MUNICIPAL ARTS FUND

RECOMMENDED ACTION:

Staff recommends that Council approve an ordinance to establish a Municipal Arts Fund (F113) and budget to support the Arts Commission and the public art program.

INTRODUCTION/BACKGROUND:

Mount Vernon Municipal Code 2.97 Public Arts Commission requires the establishment of a Municipal Arts Fund to support the Arts Commission and the public art program. This fund will be used for commission programs and operating expenses of the public art program. Creation of this fund will consolidate the multiple legacy funding sources currently used, allow improved efficiency in fund tracking and managing, and simplify the process for receipts and expenditures. The Director of Parks and Enrichment Services shall be responsible for submitting the annual operating budget to the Mayor.

FINDINGS/CONCLUSIONS:

Upon approval, a budget of \$25,800 will be established in this new fund by transferring \$5,000 from Parks & Enrichment Services fund balance (F103) as well as \$1,800 from Parks (F103) 2019 budget. A line item for expenditures of \$19,000 will also be established, funded by a transfer from the Tourism Promotion Fund (F106) which is also included in the 2019 Budget.

RECOMMENDATION:

Staff recommends that Council approve an ordinance to establish a Municipal Arts Fund (F113) and budget to support the Arts Commission and the public art program.

ATTACHED:

Ordinance



DATE: February 27, 2019
TO: Mayor Boudreau and City Council
FROM: Gary Owens, Equipment Maintenance Manager
SUBJECT: REQUEST FOR APPROVAL TO PURCHASE 2019 BUDGETED VEHICLES AND EQUIPMENT

RECOMMENDED ACTION:

Staff recommends that Council authorize the purchase of six 2019 budgeted vehicles and two trailers.

INTRODUCTION/BACKGROUND:

Staff is requesting the authorization to purchase the following vehicles and trailer equipment:

- Development Services is requesting a replacement for their 1990 Facility Maintenance Van. The replacement van will allow the two custodians to conduct planned daily work order facility maintenance and facility preventative maintenance activities. Additionally, the van will allow custodians to effectively respond to emergent or critical unplanned facility maintenance activities. The 2019 ER&R Budget includes \$37,000 for the purchase of this vehicle and the estimated cost is at \$35,500.
- Public Works/Engineering is requesting a replacement for their 2002 4-wheel drive truck which is old and is overdue for replacement. It will be replaced with a 4-wheel drive truck that is more efficient. The 2019 ER&R Budget includes \$47,989 for the purchase of this vehicle and the estimated cost is at \$41,500.
- Public Works/Engineering is also requesting a replacement for their 1998 Silver Taurus which is 20 years old and is no longer reliable. This request is to replace it with a pickup truck which will be more useful for the Engineering Division. The 2019 ER&R Budget includes \$32,000 which is also the estimated purchase cost.
- The Streets Department is requesting a replacement for their 2001 dump truck. This request is for a 10 yard dump truck. The 2019 ER&R Budget includes \$195,000 for the purchase of this vehicle and the estimated cost is a little over at \$201,000.
- The Streets Department is also requesting a replacement for their 2005 1 ton truck. This request is to

replace it with a 1 ton truck with service body. The 2019 ER&R Budget includes \$58,000 for the purchase of this vehicle which is also the estimated cost.

- The Police Department is requesting the replacement for their 1995 Ford Ambulance that had been donated by the City of Sedro Woolley to the Crisis Negotiations Team. This vehicle, although small for a 10 person team, worked until a major engine issue in January of 2018.

With its demise between budget cycles, the Police Department have been working without a vehicle which has delayed response times. Currently, equipment needs to be rounded up and loaded in available patrol vehicles and team members' work in a disjointed fashion not being able to communicate as a negotiations team is designed to.

A new negotiations vehicle run between \$150-\$175k. A retrofitted tool truck offers the best base platform. They are set-up with heat, air and A/C power. With the walk through cab/box it will allow team members to have background investigators in the cab isolated from the center or command area. The rear third of the truck will have a partition for the negotiators to operate in. This C7500 is unique to the majority of the trucks out there. It is already equipped with a 6,000kw generator and separate AC and heat. This allows the vehicle to function free of "shore power" and does not rely on the vehicle to be running for lights, heat etc.

When the current owner was informed of the future intended use of his truck, he reduced the \$57,000 asking price to \$35,000, a \$22,000 reduction. With vehicle inspection fee and transportation cost the total cost is estimated to be around \$40,400. The Police Department have in their 2019 Budget, \$50,000 for this vehicle.

- The Parks and Enrichment Services Department is requesting a replacement of a 2005 trailer and a second new trailer purchase. Both trailers will allow staff to be able to move equipment around from job site to job site in a more efficient and safe manor. Currently Parks employees have to motor some of their tractors/with implements from job to job due to the fact that the old trailers are not large in length to accommodate a tractor with attached implements. Not only is this is not the most efficient way to operate, it also creates additional wear on the equipment and is becoming more and more challenging as our streets become busier and busier. The replacement trailer was included in the 2019 ER&R Budget for \$9,000, and the new trailer was budgeted in the Parks and Enrichment Services capital budget for \$9,000. Both of these trailers are estimated to come in at \$9,000 each.

FINDINGS/CONCLUSIONS:

As stated above, these purchases are all budgeted in the 2019 City Budget. The total budgeted amount for all of these requested purchases is \$437,989 and the estimated cost is at \$426,400.

RECOMMENDATION:

Staff recommends that Council authorize the purchase of six vehicles and 2 equipment trailers at an estimated amount of \$426,400.

ATTACHED:

Information on the 2009 Chevrolet C7500 vehicle to be customized for the Police Negotiator's vehicle.



DATE: February 27, 2019
TO: Mayor Boudreau and City Council
FROM: Bryan Brice, Fire Chief
SUBJECT: EMS CONTRACT FOR AMBULANCE SERVICE AMMENDMENT TO ACCEPT EQUIPMENT

RECOMMENDED ACTION:

Staff recommends that Council adopt the EMS contract amendment to add to EXHIBIT B additional equipment as compensation for services and authorize the Mayor to execute the contract amendment.

INTRODUCTION/BACKGROUND:

In September of 2018 a contract for service with the County of Skagit to perform EMS ambulance transportation services was brought to the council for consideration. The council voted unanimously to accept the contract. Contained within that agreement were provisions for reimbursement and the transfer of assets. During discussions for the contract for service we (the Fire Department) identified a need for some additional equipment that was not currently on the list of assets to be transferred. The attached exhibit outlines the additional equipment to be transferred to the City of Mount Vernon.

FINDINGS/CONCLUSIONS:

This equipment is needed for the operation of providing EMS ambulance transportation. The equipment has been purchased by Skagit County EMS through the EMS levy.

RECOMMENDATION:

Staff recommends that Council adopt the EMS contract amendment to add to EXHIBIT B additional equipment as compensation for services and authorize the Mayor to execute the contract amendment

ATTACHED:

EMS System Delivery Agreement amendment EXHIBIT B

AGENDA ITEM: E



DATE: February 27, 2019
TO: Mayor Boudreau and City Council
FROM: Kevin Rogerson
SUBJECT: MOUNT VERNON MUNICIPAL CODE TITLE 9 – PUBLIC PEACE, MORALS AND WELFARE

RECOMMENDED ACTION:

Adoption of proposed ordinance.

INTRODUCTION/BACKGROUND:

Proposed ordinance adds definition of “public place” in Section 9.21.070 of Mount Vernon Municipal Code which was inadvertently removed by a repealer of another ordinance.

FINDINGS/CONCLUSIONS:

City Council finds adoption of the amendment to MVMC Chapter 9.21 as proposed is within the City’s best interests.

RECOMMENDATION:

Council adopt the proposed ordinance.

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